

PaCE

Professional and Continuing Education



The Younger Generation
Health and Wellness
Professional Development/
Continuing Education
Technology

Community Education
Online Learning
Arts & Crafts
Languages
Lifelong Learner Lunches

DAY, EVENING, WEEKEND AND ONLINE CLASSES AVAILABLE!

www.bhc.edu/pace

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Unless otherwise stated, these classes are designed for students *16 and older*.

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CommUniversity 2025
4 Sundays
Feb. 2, 9, 16, and 23
2-4 p.m.

For more information, contact:
Professional and Continuing Education (PaCE) at
309-796-8223 or go to www.bhc.edu/CU

Adult Education

Classes are available without cost to qualifying residents of the Black Hawk College district.

GED Preparation - 309-796-8216

Prepare for the Math, Language Arts, Science, Social Studies and Constitution tests.

High School Completion - 309-796-8249

If you have dropped out of school and are 16-21, you may qualify to complete diploma requirements through Optional Education.

English Language Acquisition/ESL - 309-796-8245

If English is not your first language, improve your English speaking, listening and writing skills.

Health and Wellness



Save the Date!
Friday, March 14, 2025

Mental Health Conference Empowerment Through Awareness

Join us for "Empowerment through Awareness", a Conference dedicated to promoting mental health and well-being. Learn about holistic approaches, brain and body health, digital mental health tools, and much more from experts and local community leaders.

Community Health

Autism Workshop

Presenter: M. Smyth, Director of the QC Autism Center (QCAC)

Join us to learn about the Quad Cities Autism Center (QCAC) and the evidence-based treatment they provide to children, ages 2 to 10 years old. QCAC is a not-for-profit organization located in Moline, Illinois that has provided Applied Behavior Analysis (ABA) therapy to children in the Quad Cities and outlying areas for the past 17 years. Learn about the diagnostic criteria, definitions, and "red flags/symptoms" of autism. This presentation will also include a brief introduction to basic principles of ABA with emphasis on B. F. Skinner's Verbal Behavior and will focus on the key components of instruction from several curriculums the QCAC is currently utilizing to teach communication, cooperation, and toleration skills to the children they serve.



1 Monday Sept. 23 6:00 - 8:00 p.m.
Outreach - Rm. 407 Fee FREE
In-Person Class ID 2039

The session is FREE; however, registration is required.

Family and Friends

Presented by: NAMI-National Alliance on Mental Illness of the Greater Mississippi Valley

This seminar informs those who have loved ones with a mental health condition how to best support them and gives the opportunity to engage in mental health discussions with others. The following topics will be covered:

- Understanding diagnoses, treatment and recovery
- Effective communication strategies
- The importance of self-care
- Crisis preparation strategies
- NAMI and community resources

1 Monday Aug. 19 6:00 - 7:30 p.m.
Outreach - Rm. 407 Fee FREE
In-Person Class ID 2041

The session is FREE; however, registration is required.

Last day to register: Aug. 12



Youth Mental Health First Aid USA Training

Presented by Bridgeway

Youth Mental Health First Aid is designed to teach the community and professionals how to respond when a youth is experiencing a mental health problem or a mental health crisis. The class is primarily designed for adults who regularly interact with youth ages 12-18. Gain knowledge of the potential risk factors and warning signs for a range of mental health problems, including depression, anxiety, psychosis, substance abuse disorders, self-injury, disruptive disorders (including ADHD) and eating disorders. Learn a five-step action plan encompassing the skills, resources and knowledge to assess the situation, to select and implement appropriate interventions, and to help the individual in crisis connect with appropriate professional care.

Please note - This course does not teach how to diagnose or counsel, but how to help a person needing early intervention or crisis assistance. Manual and lunch included. *Prior to the training, you will receive an email with instructions to complete pre-work online. If this pre-work is not completed, you will not be able to attend the training.*

Last day to register: Oct. 11

1 Friday Oct. 18 8:30 a.m. - 5:00 p.m.

Bldg. 1 - Rm. 301

Fee FREE

In-Person Class ID 2040

The session is FREE; however, registration is required.

Professional Continuing Education Credits: 8 CEs provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.



The PaCE Department at Black Hawk College is an approved provider of continuing education credits in the State of Illinois for the following professions:

- Nursing Home Administrators
- Physical Therapists
- Physical Therapist Assistants
- Social Workers
- Dietitian/Nutrition Counselors

Black Hawk College - Outreach Center (Outreach)

301 Avenue of the Cities, East Moline

Black Hawk College - Building 1

6600 34th Ave., Moline



Family-to-Family Program

Presented by NAMI - National Alliance on Mental Illness of the Greater Mississippi Valley

This 8-week education program is offered at no cost to participants and is nationally developed and federal agency approved. NAMI Family-to-Family not only provides information and strategies for taking care of the person you love, but you'll also find out that you're not alone. Recovery is a journey, and there is hope.

Who should attend: family members and/or caregivers of an individual living with a mental health condition who is over the age of 18.

The group setting provides mutual support and shared positive impact—experience compassion and reinforcement from other family members who have been trained to become instructors as a result of taking this course themselves. Sharing your own experience may help others in your class. In the program, you'll learn about:

- Understanding Mental Health Conditions and Preparing for a Crisis
- Getting a Mental Health Diagnosis and Sharing our Stories
- Overview of Mental Health Conditions
- Treatment Options
- Communication Skills and Problem Solving
- Empathy and Recovery
- Moving Forward

Many describe this program as life changing. Join the thousands of families who have gained information, insight, understanding and empowerment from attending this signature program.

Many thanks to the Rock Island County Mental Health 708 Board for making this program possible. Class size is limited to (16) with Rock Island County residents receiving registration priority first. After registration one of the co-instructors will contact each registrant for a phone conversation before the program begins. Materials are furnished.

8 Mondays Sept. 9 - Nov. 4 6:00 - 8:30 p.m.

Bldg. 1 - Rm. 301

Fee FREE

In-Person Class ID 2042

(No class Oct. 14)

The session is FREE; however, registration is required.

Last day to register: Aug. 30

To register online, visit
www.bhc.edu/pace

Adult Mental Health First Aid USA Training

Presented by Bridgeway

This course is designed to teach the community and professionals how to respond when a person is developing a mental health problem or experiencing a mental health crisis.

Please note - This course does not teach how to diagnose or counsel, but how to help a person needing early intervention or crisis assistance.

Participants will:

- Understand the prevalence of mental illness in the United States.
- Understand the importance of stigma reduction.
- Learn risk factors and warning signs of specific illnesses such as anxiety, depression, self-injury, eating disorders, psychosis and addiction.
- Engage in experiential activities that build understanding of the impact of illness.
- Learn a five-step action plan encompassing the skills, resources and knowledge to assess the situation, to select and implement appropriate interventions, and to help the individual in crisis connect with the appropriate professional care.

Manual and lunch included.

Prior to the training, you will receive an email with instructions to complete pre-work online. If this pre-work is not completed, you will not be able to attend the training.

Last day to register: Sept. 27

1 Friday Oct. 4 8:30 a.m. - 5:00 p.m.
Bldg. 1 - Rm. 301 Fee FREE

In-Person Class ID 2043

The session is FREE; however, registration is required.

Professional Continuing Education Credits: 8 CEs provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.



Black Hawk College - Outreach Center (Outreach)
301 Avenue of the Cities, East Moline

Black Hawk College - Building 1
6600 34th Ave., Moline

Please Register Early!

Thinking about taking a PaCE class? Nothing cancels a class quicker than waiting until the last minute to register. Classes need a minimum number of participants in order for them to run. Please register early to help us avoid disappointing class cancellations.



Alzheimer's Awareness

Presenter: Alzheimer's Association

Formed in 1980, the Alzheimer's Association advances research to end Alzheimer's and dementia while enhancing care for those living with the disease. Join us as we learn what resources are available if you or a loved one has been diagnosed with Alzheimer's or if you are a caregiver and how the Alzheimer's Association can help.

Managing Money

This Alzheimer's Awareness program will feature tips for managing someone else's finances, how to prepare for future care costs and the benefits of early planning.

1 Monday Aug. 26 1:00 - 2:30 p.m.
Outreach - Rm. 204 Fee FREE
In-Person Class ID 1800

The session is FREE; however, registration is required.

Healthy Living for Your Brain and Body: Tips from the Latest Research

Learn about research regarding Alzheimers in the areas of diet and nutrition, exercise, cognitive activity, and social engagement while using hands-on tools to help incorporate these recommendations into a plan for healthy aging.

1 Monday Aug. 19 1:00 - 2:30 p.m.
Outreach - Rm. 204 Fee FREE
In-Person Class ID 1801

The session is FREE; however, registration is required.

alzheimer's  association®

THE BRAINS BEHIND SAVING YOURS.™



**Looking to Improve Your Life
Through Learning**

Find us on Facebook and get in on the latest classes being offered by PaCE.

Black Hawk College - PaCE

End-of-Life Doulas

New

Instructor: B. Nakashima Brooke, Certified End of Life Doula

Learn about end-of-life doulas, also known as EOLDs. These dedicated professionals offer comprehensive, non-medical assistance and solace to individuals who are either preparing for or currently undergoing their end-of-life journey. EOLDs provide a wide range of services, including education, emotional and social support, spiritual guidance, logistical and practical aid, and continued assistance both prior to and following the passing. End-of-life doulas play a crucial role in augmenting and enhancing the care provided by family members and other caregivers, including hospice providers.

1 Monday Aug. 26 2:00 - 3:30 p.m.
Outreach - Rm. 407 Fee \$21
In-Person Class ID 2044

Last day to receive a refund: Aug. 20.

Caring for Older Adults & Adults With Disabilities

New

Presented by: Alternatives

Alternatives for the Older Adult promotes the independence and quality of life of older adults and their families. Do you take care of an older adult or an adult with disabilities? In this free session presented by Alternatives, you will learn about care coordination, caregiver support, ombudsmen, adult protective services and assisting with money management. Alternatives is designated by the State of Illinois as the lead advocate to find solutions for older adults (over age 60), adults with disabilities (ages 18-59) and their families in Rock Island, Henry and Mercer counties.

1 Monday Oct. 7 10:00 a.m. - Noon
Outreach - Rm. 204 Fee FREE
In-Person Class ID 2045

The session is FREE; however, registration is required.

AHA Heartsaver First Aid/ CPR/AED



Instructor: J. Hines

The American Heart Association's Heartsaver First Aid CPR AED Course is designed for anyone with little or no medical training who needs a course completion card for their job, regulatory requirements (e.g., OSHA), or anyone who wants to be prepared for an emergency in any setting. This course trains participants to provide first aid, CPR, and use an automated external defibrillator (AED) in a safe, timely, and effective manner. This includes adult and child CPR and AED use, and infant CPR. Fee includes manual and Heartsaver First Aid CPR AED e-card.

1 Wednesday Sept. 4 4:30 - 9:30 p.m.
Outreach - Rm. 407 Fee \$85
In-person Class ID 2052

Last day for refund: Aug. 30

Lunchtime Yoga

New

Instructor: D. Skelton, C-RYT 200

Join this six-week yoga class that is great for beginners or advanced practitioners. Classes will be a gentle yoga flow where you will leave feeling more relaxed and less tense. Take this time for yourself and decrease the stress in your life! *Wear comfortable clothing that allows ease of movement. Bring a yoga mat or towel to class.*

6 Thursdays Sept. 5 - Oct. 10 12:30 - 1:30 p.m.
Bldg. 1 - Rm. 302 Fee \$49

In-Person Class ID 2048

Last day to receive a refund: Aug. 29

Chair Yoga

Instructor: D. Skelton, C-RYT 200

When you think of a yoga class, do you imagine flexible young people bent into all sorts of impossible shapes no human should be able to do? If so, then you'll be surprised to learn of a yoga that can be practiced from the comfort of your own chair! Perfect for all levels and ages, chair yoga is a great way to relax from head to toe. Learn a gentle form of yoga that is practiced sitting on a chair or standing using a chair for support. Whether you are looking to try yoga for yourself or to learn some techniques that will benefit your patient care practice, this is the perfect class for you! *Wear comfortable clothing that allows ease of movement.*

5 Fridays Sept. 6 - Oct. 4 9:00 - 10:00 a.m.
Outreach - Rm. 406 Fee \$39

In-Person Class ID 2049

Last day to receive a refund: Aug. 30.

Mindfulness Meditation

Instructor: Dr. D. Mizener, Ed.D.

This course is a practical guide to developing the skill of mindfulness and applying it to every aspect of daily life. Practicing mindfulness over time reveals and develops the qualities of wisdom and compassion. The foundational technique for cultivating mindfulness is the practice of meditation. Each week you will learn how to become more mindful and practice various mindfulness meditations.

The class will be held via Zoom.

4 Wednesdays Oct. 2 - Oct. 23 6:00 - 7:00 p.m.
Virtual Class ID 2046 Fee \$35

Last day for refund: Sept. 26

4 Wednesdays Jan. 15 - Feb. 5 6:00 - 7:00 p.m.
Virtual Class ID 2047 Fee \$35

Last day for refund: Jan. 9

Registration for this class begins Nov. 5.

Professional Continuing Education Credits: 4 CE's provided for social workers, nursing home administrators, physical therapists and physical therapist assistants through the State of Illinois.



AHA Basic Life Support (BLS)

Instructor: J. Hines

The American Heart Association's BLS Course is designed for healthcare professionals and other personnel who need to know how to perform CPR and other basic cardiovascular life support skills in a wide variety of in-facility and prehospital settings. This course trains participants to promptly recognize several life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations, and provide early use of an AED. Fee includes manual and BLS Provider e-card.



1 Wednesday Aug. 7 5:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$65
 In-Person Class ID 1804
Last day for refund: Aug. 1

1 Wednesday Aug. 14 5:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$65
 In-Person Class ID 1805
Last day for refund: Aug. 8

1 Wednesday Nov. 6 5:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$65
 In-Person Class ID 2050
Last day for refund: Oct. 31

1 Wednesday Dec. 4 5:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$65
 In-Person Class ID 2051
Last day for refund: Nov. 27

Professional Continuing Education Credits:

4 CEs provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.

Health Care Careers General Statement of Prerequisites

Age 18 and GED or high school diploma. Must be free of communicable diseases that pose a risk to self, instructor, or peers. Most health careers require the ability to lift, bend, stoop, twist, turn and stand on your feet or sit for extended periods of time. Must be able to follow written and oral instructions and communicate effectively in a professional manner.

Health Care Careers

CAREER EXPLORATION: Phlebotomy & EKG

Instructor: I. Earl, B.S., NCMA, AHI, CPI

(Ages 14-19) The health care industry is consistently in need of phlebotomists and EKG technicians which is one of the quickest routes to a career in healthcare. Join us for a brief overview of both of these fields and learn more about the terminology and equipment used by these health care professionals. Topics include: 12-Lead EKG, anatomy of the heart, physiology and medical disease processes, handling, processing and documentation of samples, safety rules, anatomy and physiology of the circulatory system and basic phlebotomy techniques. Register today to learn more about the curriculum, options for certification and career opportunities.

1 Tuesday Sept. 17 6:00 - 8:00 p.m.
 HSC - Rm. 111 Fee \$29
 In-Person Class ID 2053
Last day for refund: Sept. 11



Online Professional Skills and Enrichment Courses

These short non-credit courses are designed to help you build personal and professional skills.

Instructor-Moderated Courses

Instructor-moderated courses start monthly and allow you to interact with a cohort over a six-week schedule. Complete the lessons on your own time; you do not have to be logged in during a set time or when lessons are released.

Self-Guided Courses

For the independent learner, the self-guided courses provide access to all lessons immediately with up to three months to complete.

For all program offerings and to register, visit www.ed2go.com/blackhawk

To register online, visit www.bhc.edu/pace

Phlebotomy Technician and EKG Technician

New

Instructor: I. Earl, B.S., NCMA, AHI, CPI

Take this class and be ready to start your career as a phlebotomy technician and EKG technician! You will gain the confidence to pursue a job in the health care field and learn new skills to increase your chance of job advancement. Train in the basic blood-drawing procedures for venipuncture and capillary puncture techniques. You will complete the class with an understanding of the skills, knowledge and level of responsibility required to perform competently as entry-level phlebotomy technician/lab personnel and an EKG technician.

Prerequisite: Current statement of good health from your physician and documented proof that you are free from active tuberculosis as documented by a negative QuantiFERON® - TB Gold test. These documents must be presented to the instructor during the first class. This test may be obtained from your physician's office or at a Genesis Occupational Health Clinic. For clinic locations, go to www.genesishealth.com/genesis-at-work/occupational-health/ Hepatitis B vaccinations are not required but strongly recommended.

Topics include:

- Handling, processing and documenting samples
- OSHA guidelines and safety rules
- Anatomy and physiology of the circulatory system
- Basic phlebotomy techniques
- Quality assurance and methods of quality control

You are required to perform 25 venipunctures and five capillaries. You will perform these skills in a phlebotomy practice lab setting, beginning with practice arms then with real arms (students practice on one another) under instructor guidance and supervision.

You must be willing to participate with giving and receiving 12-lead hook ups. At the end of this class, you will be prepared to perform EKG technician duties with topics including: 12-Lead EKG, setup in a hospital or office setting, anatomy of the heart, physiology and medical disease processes, medical terminology, medical ethics and legal aspects of patient contact, bloodborne pathogens, and heart medications. The National Certified EKG Technician (NCET) certification exam is available upon successful completion of the class through National Center for Competency Testing (NCCT).

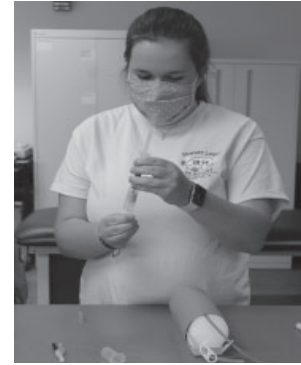
Before the first class, purchase the required textbooks at the Black Hawk College Bookstore in Building 1, 6600 34th Ave., Moline.

6 Mon./9 Wed. Aug. 28 - Oct. 23 5:30 - 8:30 p.m.
 HSC - Rm. 111 Tuition Fee \$899
 In-Person Class ID 2054
*Last day to receive a refund: Aug. 22.
 (No class Sept. 2 and Oct. 14)*

Phlebotomy Technician

Instructor: S. Edlund

Train in the basic blood-drawing procedures for venipuncture and capillary puncture techniques. Understand the skills, knowledge and level of responsibility required to perform competently as entry-level phlebotomy/lab personnel.



Prerequisite: Current statement of good health from your physician and documented proof that you are free from active tuberculosis as documented by a negative QuantiFERON® - TB Gold test. These documents must be presented to the instructor during the first class. This test may be obtained from your physician's office or by visiting a Genesis Occupational Health Clinic. For clinic locations, go to: www.genesishealth.com/genesis-at-work/occupational-health/ Hepatitis B vaccinations are not required but strongly recommended.

You are required to perform 25 venipunctures and 5 capillaries. You will perform these skills in a phlebotomy practice lab setting, beginning with practice arms and then with real arms (students practice on one another) under instructor guidance and supervision.

Topics include:

- Handling, processing and documenting samples
- OSHA guidelines and safety rules
- Anatomy and physiology of the circulatory system
- Basic phlebotomy techniques
- Quality assurance and methods of quality control

Before the first class, purchase the required textbook at the Black Hawk College Bookstore in Building 1, 6600 34th Ave., Moline.

5 Mon./5 Thurs. Nov. 4 - Dec. 12 4:00 - 8:00 p.m.
 HSC - Rm. 111 Tuition Fee \$765
 In-Person Class ID 2055
*Last day for refund: Oct. 29
 (No class Nov. 11 and Nov. 28)*

4 Mon./6 Thurs. Jan. 23 - Feb. 27 4:00 - 8:00 p.m.
 HSC - Rm. 111 Tuition Fee \$765
 In-Person Class ID 2056
*Last day for refund: Jan. 17
 (No class Feb. 17)
 Registration for this class begins Nov. 5.*

See page 33 for a Phlebotomy Technician class located at the Black Hawk College - Community Education Center (CEC), 404 E. Third St., Kewanee.

Professional Development / Continuing Education



Business Skills

How to Travel Free & Make Money Traveling

Instructor: G. Henry

We're back to our travels! Everything is getting more expensive, so how do we make our travel free? Learn how to find the deep travel discounts motivating us to see the world. Learn about any Covid issues affecting travel. If you are retired, changing careers, a student, or someone who likes the idea of making additional income to support your travel dream, this class is for you. World traveler Gina Henry shows you how she has traveled for free to 100 countries and all 50 states. Plus learn important tips on travel safety, trip insurance, affordable retirement opportunities and more. Gina teaches this online class while she is traveling all over the US & worldwide for free. Tuition includes her 100-page digital book "How to Travel Free" (a \$39.95 value). *The Zoom link will be emailed to you the Thursday before the class.*

1 Saturday Oct. 5 11:00 a.m. - 2:00 p.m.
Virtual Class ID 2057 Fee \$49

Last day to register/receive refund: Oct. 2

Writing for Online Blogs, Magazines & Websites

Instructor: L. Krusemark

You don't need a journalism degree or previously published articles to write for anyone's online blog, magazine, or website. Some opportunities offer exposure, while many pay well -- \$1 a word and more. In this fast-paced session, you will learn how to: find ideas, sources, and more than 1,000 opportunities that pay, conduct interviews and create interesting content, protect your copyright, write query letters, and then use this credibility to sell other articles or even your self published novel. Informative handouts for future use are included in class fee. The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide Professor of Publishing at higher learning institutions, including Harvard Adult Education. *The webinar login information will be emailed the day before class.*

1 Thursday Oct. 10 4:00 - 6:00 p.m.
Virtual Class ID 2058 Fee \$35

Last day to register/receive refund: Oct. 7

Please Register Early!

Thinking about taking a PaCE class? Nothing cancels a class quicker than waiting until the last minute to register. Classes need a minimum number of participants in order for them to run. Please register early to help us avoid disappointing class cancellations.

Get Paid to Teach English Overseas, in the USA & Online - Plus Other Teaching & Administrator Opportunities

Instructor: G. Henry

Teach your way around the world while getting paid for your "vacation"! English is the world's business and travel language. If you speak English, you can teach conversational English! You don't have to be certified or speak the local language. It can be a high paying career and a great way to go on vacation for free. Learn about teaching online, 2-month paid summer jobs, or full-time work. Discover the best paying jobs, qualifications, certification programs and specific hiring organizations. Fee includes instructor's 100-page digital book (a value of \$39.95). *The Zoom link will be emailed to you the Thursday before the class.*

1 Saturday Oct. 12 11:00 a.m. - 2:00 p.m.
Virtual Class ID 2059 Fee \$49

Last day to register/receive refund: Oct. 9

Monetize Websites, Blogs, and Social Media with Affiliate Marketing

Instructor: L. Krusemark

Earn a passive monthly income from selling other people's products by placing a merchant-provided advertisement link on your site and get a commission for every sale, click or lead. Learn where to find 1000+ free and low cost opportunities and how to avoid scams or links that won't offer a beneficial ROI (return on investment). Learn how to find high, recurring, and second-tier commissions. You'll also learn SEO secrets to increase your site's ranking and visibility on search engines like Google. Informative handouts for future use are included in class fee. The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide Professor of Publishing at higher learning institutions, including Harvard Adult Education. *The webinar login information will be emailed the day before class.*

1 Wednesday Oct. 16 6:00 - 8:00 p.m.
Virtual Class ID 2060 Fee \$35

Last day to register/receive refund: Oct. 11

Virtual classroom vs. online

- A virtual class provides real-time, online instruction. A student is responsible for the technology needed to attend the class.
- An online class provides online instruction but not in real-time. A student is responsible for the technology needed to complete the class.

How to Start Any Home Business + 250 Home Business Ideas!

Presented by: L. Krusemark

Tired of working for someone else? Do you need to make more money? Turn your talents and hobbies into profits by starting a home business. Taught by a Chamber of Commerce past president and award-winning business owner, this is probably the most comprehensive business start-up workshop you will ever find. You will discover:

- More than 250 legitimate home business ideas
- Mandatory legal documentation
- Many ways to market your product/service
- How to take tax deductions (this workshop included)

Informative handouts for future use are included in class fee. The instructor LeeAnne Krusemark is a former journalist, current author and editor, and a nationwide Professor of Publishing at higher learning institutions, including Harvard Adult Education. *The webinar login information will be emailed the day before class.*

1 Thursday Oct. 17 6:00 - 8:00 p.m.
Virtual Class ID 2061 Fee \$35
Last day to register/receive refund: Oct. 15

Make Money with a Virtual Assistant/Word Processing Business

Presented by: L. Krusemark

Prerequisite: How to Start Any Home Business + 250 Home Business Ideas!

If you can type, then you can make money at home using your computer. You will discover how and where to find clients, 50 ways to advertise/market your services, effective home office equipment choices, and 100 ways to make money with a computer. There really is a need for your services, so learn to be your own boss, set your own hours, and make more money. Informative handouts for future use are included in class fee. *The webinar login information will be emailed the day before class.*

1 Thursday Oct. 17 8:00 - 9:00 p.m.
Virtual Class ID 2062 Fee \$25
Last day to register/receive refund: Oct. 15



Work Remotely & Become a Digital Nomad - How to Create Your Money-Making Travel Lifestyle & Work Anywhere

Presented by G. Henry

Working remotely is now the thing. Why not add travel into the mix? Join thousands of individuals who are taking their work with them and hitting the road. Instructor Gina Henry has been location independent for the last seven years. Get the "how to" of living on the road, the remote jobs that can pay your way, where you can stay, how to handle your finances, downsizing & more. Fee includes instructor's 100-page digital book "Work Remotely and Become a Digital Nomad" (a value of \$39.95). *The Zoom link will be emailed to you the Thursday before the class.*

1 Saturday Nov. 2 11:00 a.m. - 2:00 p.m.
Virtual Class ID 2063 Fee \$49
Last day to register and receive refund: Oct. 30

Get Paid to be a Tour Guide & Travel Free

Presented by: G. Henry

Many people will not travel unless they book a tour, take a cruise or travel with a friend who knows the destination. Travel & tourism is the world's fastest growing industry, and relatively recession proof. If you love to travel, earn income as a tour director. Learn about tour director salaries and work part or full-time leading tours for major companies. Travel free on a tour by becoming an "affiliate" or "tour coordinator", putting together a group of friends to go on a trip and you go free (& possibly earn extra income). Learn how to put together your own tours and market them to friends, family or the public, starting your own tour business. Learn the qualifications needed to be a tour guide, the "Five Easy Ways To Get A Job In the Tour Industry", how to design excellent tours & negotiate group discounts, and "101 Ways To Promote Your Tour & Make It A Success" in this online class. Tuition includes instructor's 100-page digital book "Get Paid to be a Tour Guide and Travel Free" (a \$39.95 value) which provides names, phone numbers, and websites of all of the contacts you need to put this practical information to use. *The Zoom link will be emailed to you the Thursday before class.*

1 Saturday Nov. 9 11:00 a.m. - 2:00 p.m.
Virtual Class ID 2064 Fee \$49
Last day to register/receive refund: Nov. 6

INDUSTRIAL/MANUFACTURING

YOUTH

HEALTH/FITNESS

COMMUNITY

PROFESSIONAL/CAREER

Teach for Us!

Do you have a skill, hobby, or special knowledge you want to share with others? The PaCE Department would like to share what you know with the community.

Visit : <https://bhc.augusoft.net/> and click on Browse, then Teaching to complete the online course proposal form.

Cannabis Certificate Programs



The PaCE Department has partnered with education provider Green Flower to offer three certificates in the leading job sectors of the cannabis industry. Upon program completion, students will receive a certificate of completion, a Credly digital badge, and access to Green Flower's employer network. For more information and registration, visit <https://cannabisprograms.bhc.edu/>. Payment plan available.

Cannabis Cultivation Specialist Certificate (Online)

Discover the pathway to becoming a highly regarded and sought-after cannabis cultivation professional through our 9-week online program. Dive deep into the intricacies of the cannabis industry and master cultivation best practices. Our program offers a rich array of learning materials, including dynamic video lectures, enlightening readings, and interactive e-learning modules, designed to equip you with the essential skills and knowledge needed to thrive in the booming cannabis cultivation sector. Upon finishing the program, you'll gain the expertise and credentials to kickstart a rewarding career in cannabis cultivation, whether it's working in indoor or outdoor growing facilities or launching your own cultivation venture.

Aug 5	9 weeks/Online	\$750
Oct 7	9 weeks/Online	\$750
Dec. 2	9 weeks/Online	\$750

Cannabis Retail Specialist Certificate (Online)

Gain the essential knowledge and skills needed to thrive as a sought-after professional in the cannabis retail sector. Our nine-week online course combines dynamic video lectures, comprehensive readings, and interactive e-learning modules, all delivered by industry leaders and practitioners. This program is meticulously crafted to provide you with a deep understanding of the cannabis supply chain and the crucial abilities to excel in a retail setting. Upon completion, you'll possess the expertise and credibility essential for a fulfilling career in cannabis retail, whether it's working in a dispensary or launching your own.

Aug 5	9 weeks/Online	\$750
Oct 7	9 weeks/Online	\$750
Dec. 2	9 weeks/Online	\$750

Cannabis Extraction and Product Development Specialist Certificate (Online)

Gain the expertise and credibility essential for a career in cannabis extraction, product development, manufacturing, or launching your own brand. Our intensive 9-week online course is designed to equip you with the knowledge and capabilities needed to become a respected and in-demand professional in the cannabis industry. Focusing on the production and formulation of a range of cannabis products such as edibles, tinctures, and topicals, this program offers a thorough insight into the cannabis supply chain and the fundamental skills necessary for success in this thriving field.

Aug 5	9 weeks/Online	\$750
Oct 7	9 weeks/Online	\$750
Dec. 2	9 weeks/Online	\$750

Umpiring Baseball and Softball

New

Instructor: T. Nance IHSA Official

(Ages 15 & older) Become a softball and/or baseball umpire. This opportunity is designed to prepare you for umpiring softball and/or baseball at the high school and youth levels. This class will address professionalism, conflict resolution, communication skills, rules knowledge, game acquisition, mental training and on-field practice. With more than 30 years of coaching and umpiring experience, the instructor will prepare you for an exciting and fulfilling part-time job of working with young athletes on local ball diamonds. Your training includes field work, videos, guest speakers, reading and observation assignments, and online assessments. This class will prepare you to sit for the IHSA softball and/or baseball umpire exam.

4 Mon./ 4 Wed. Sept. 9 - Oct. 2 6:00 - 8:00 p.m.
Bldg. 1 - Rm. 303 Fee \$79

In-person Class ID 2065

Last day for refund: Sept. 3

Introduction to Voiceovers

Prerequisite: Must be 18 years or older

Explore the fun, rewarding possibilities of the growing remote voiceover industry! Discover the current trends in the industry and how easy and affordable it can be to learn, set up, and work from home. You'll learn about different types of voiceovers and tools you'll need to find success. Your instructor, a professional voice actor from Voices For All, will take notes as you read a real script in this one-on-one video chat setting, and offer some coaching to improve your delivery. You'll receive a professional voiceover evaluation later in a follow up call. This is a one-time, 90-minute, introductory class. *Students must have internet access and video capabilities using a method such as Zoom, Skype (Win/Mac/Mobile) or iChat/FaceTime (Mac/iOS).*

Please call the PaCE Department to register for the class. Upon registration, you will be contacted by Voices For All to schedule your class for a day and time of your convenience. Fee \$49



Floral Design Program

Complete the Basic, Advanced I, and Advanced II floral design classes to receive a Certificate of Completion for the Floral Design Program.

Basic Floral Design

Instructor: P. Evans

Learn the art of arrangement and start your journey as a floral designer! You will receive hands-on training while learning the basics of floral design, including flower choices, types of arrangements, and tools needed for the profession. Anyone with an interest in floral design is encouraged to register. *Please bring flower clippers to class.*

4 Wednesdays Aug. 7 - Aug. 28 5:45 - 7:45 p.m.

Bldg. 3 - Rm. TBD

Fee \$200

In-person Class ID 1885

Last day to register/receive refund: Aug. 1.

Advanced Floral Design I

Instructor: P. Evans

Prerequisite: Must have successfully completed the Basic Floral Design class or have instructor's permission.

Build upon your skills and apply the principles you learned in Basic Floral Design. This class will offer practical application using line, form, proportion and color.

Included will be high-styled designs for a wedding or any special event as well as bridal work including bride's bouquet, boutonnieres and corsages. *Please bring flower clippers to class.*

4 Wednesdays Sept. 4 - Sept. 25 5:45 - 7:45 p.m.

Bldg. 3 - Rm. TBD

Fee \$200

In-person Class ID 2067

Last day to register/receive refund: Aug. 29.

Advanced Floral Design II

Instructor: P. Evans

Prerequisite: Must have successfully completed both the Basic Floral Design and Advanced Floral Design I classes or have instructor's permission.

Class emphasis is on the elements and principles learned in Advanced Floral Design I. This interactive class will work with advanced high-style designs. Learn about the use of color, line and form in advanced arrangements. *Please bring flower clippers to class.*

4 Wednesdays Oct. 2 - Oct. 23 5:45 - 7:45 p.m.

Bldg. 3 - Rm. TBD

Fee \$200

In-person Class ID 2068

Last day to register/receive refund: Sept. 26.

Online Professional Skills and Enrichment Courses

These short non-credit courses are designed to help you build personal and professional skills.

There are two ways to learn:

Instructor-led courses start monthly and allow you to interact with a cohort over a six-week schedule. Complete the lessons on your own time; you do not have to be logged in during a set time or when lessons are released.

For the independent learner, the self-paced courses provide access to all lessons immediately with up to three months to complete.

Featured Classes

A to Z Grant Writing

This course provides students with the hands-on experience and knowledge they need to successfully begin the planning process for projects in need of grant funding. An approach to grant seeking begins with thinking about why the funding is needed and involving the grant applicant's stakeholders in the planning process.

Accounting Fundamentals

If you want to increase your financial awareness and gain a marketable skill, this course is for you. You will learn the double-entry bookkeeping, financial transactions, financial reporting, and more.

Introduction to QuickBooks Online

This course will teach you how to manage your business finances with QuickBooks Online. You will learn to use key features such as creating invoices, receipts, and statements; track payables, inventory, and receivables; generating reports; and more.

Fundamentals of Supervision and Management

Become a more effective manager by learning the language of business management. This course provides skills in managing time, delegating responsibility, motivating your employees, solving problems and resolving conflicts so you can accomplish your job more effectively.



For all program offerings and to register, visit www.ed2go.com/blackhawk

Food Protection

Food Protection Manager Certification

Instructor: A. Phipps

This program meets the class and exam requirements for the Food Protection Management Certification for Illinois and Iowa. The class and exam use ServSafe, which is ANSI-CFP accredited. At the end of the last day of class, you will take the ServSafe paper exam and receive your results within 10 business days from ServSafe. Certification is valid for five years after successful completion of the class and passing the exam.

Class will break for a 30-minute lunch on your own. You must bring a current photo ID to take the exam.

1 Mon./1 Tues. Aug. 12 & Aug. 13 8:30 a.m. - 2:30 p.m.
 Outreach - Rm. 407 Tuition Fee \$165
 In-person Class ID 1809
Last day for refund: Aug. 8

1 Mon./1 Fri. Sept. 16 & Sept. 20 8:30 a.m. - 2:30 p.m.
 Outreach - Rm. 204 Tuition Fee \$169
 In-person Class ID 2069
Last day for refund: Sept. 12

1 Mon./1 Tues. Oct. 7 & Oct. 8 8:30 a.m. - 2:30 p.m.
 Outreach - Rm. 407 Tuition Fee \$169
 In-person Class ID 2070
Last day for refund: Oct. 2

1 Thurs./1 Fri. Nov. 7 & Nov. 8 8:30 a.m. - 2:30 p.m.
 Outreach - Rm. 407 Tuition Fee \$169
 In-person Class ID 2071
Last day for refund: Nov. 1

1 Mon./1 Tues. Dec. 16 & Dec. 17 8:30 a.m. - 2:30 p.m.
 Outreach - Rm. 407 Tuition Fee \$169
 In-person Class ID 2072
Last day for refund: Dec. 12
Registration for this class begins Nov. 5.

1 Tues./1 Wed. Jan. 7 & Jan. 8 8:30 a.m. - 2:30 p.m.
 Outreach - Rm. 407 Tuition Fee \$169
 In-person Class ID 2073
Last day for refund: Jan. 3
Registration for this class begins Nov. 5.



ServSafe Manager Book

Students have the option of purchasing the ServSafe Manager Book at the Outreach Center for \$59. The book is available in English and Spanish and can be purchased before class. Book sales are final - no refunds allowed.

Accelerated Food Protection Manager Certification (with online exam)

Instructor: A. Phipps

If you know what is required of you as a Food Protection Manager, then this fast-paced class is for you. This program meets the class and exam requirements for the Food Protection Management Certification for Illinois and Iowa. The class and exam use ServSafe, which is ANSI-CFP accredited.

At the end of the class, you will take the ServSafe online exam and receive your results immediately. Certification is valid for five years after successful completion of the class and passing the exam.

Class will break for a 30-minute lunch on your own. You must bring a current photo ID to take the exam.

1 Friday Aug. 9 8:30 a.m. - 5:30 p.m.
 Outreach - Rm. 407 Tuition Fee \$140
 In-person Class ID 1812
Last day for refund: Aug. 7

1 Saturday Sept. 7 8:30 a.m. - 5:30 p.m.
 Outreach - Rm. 407 Tuition Fee \$140
 In-person Class ID 2074
Last day for refund: Sept. 3

1 Friday Oct. 18 8:30 a.m. - 5:30 p.m.
 Outreach - Rm. 407 Tuition Fee \$140
 In-person Class ID 2075
Last day for refund: Oct. 11

1 Saturday Nov. 16 8:30 a.m. - 5:30 p.m.
 Outreach - Rm. 407 Tuition Fee \$140
 In-person Class ID 2076
Last day for refund: Nov. 12

1 Thursday Jan. 16 8:30 a.m. - 5:30 p.m.
 Outreach - Rm. 407 Tuition Fee \$140
 In-person Class ID 2077
Last day for refund: Jan. 13
Registration for this class begins Nov. 5.

Need to retest for the Food Protection Manager Certification?

If you need to retest, call us to register for a test session at 309-796-8223. If it has been more than 6-months since you last took the class, you will need to register for the class again.

ServSafe's Retest Policy:

You may take the exam twice within a 30-day period, if necessary. If a third attempt is required, you must wait at least 60-days from your last attempt. No more than four attempts are allowed in the 12-month period.

Black Hawk College - Outreach Center (Outreach)
 301 Avenue of the Cities, East Moline



Gerente Certificado de Protección de Alimentos

Instrucción dirigida en español

Instructora: A. Vallejo

Esta clase cumple con los requisitos de Illinois y Iowa para preparar a los estudiantes para el examen (Food Protection Manager). A los estudiantes se les dará la opción de comprar el libro de ServSafe Manager (ingles o Español) 7a Edición por \$59. Los libros se pueden comprar antes de que comience la clase. Los libros no pueden ser devueltos para un reembolso. Todas las ventas de libros son finales. El examen de certificación se dará al final de la clase y tomará aproximadamente dos horas. *Traiga identificación con foto a la clase para presentar el examen.*

1 viernes y 1 martes y 1 miércoles en agosto los días 23y 27y 28 entre 1:30-5:30 de la tarde Outreach aula 105
ID de clase en persona 1818 Tarifa \$165
Último día para reembolso: 21 de agosto

2 lunes y 1 martes de septiembre los días 23, 24 y 30 entre 1:00-5:00 de la tarde Outreach aula 105
ID de clase en persona 2078 Tarifa \$169
Último día para reembolso: 18 de septiembre

1 miércoles, 1 jueves, 1 martes, 16, 17 y 22 de octubre entre 1:00-5:00 de la tarde Outreach aula 105
ID de clase en persona 2079 Tarifa \$169
Último día para reembolso: 11 de octubre

1 jueves, 1 martes, 1 miércoles, 14, 19 y 20 de noviembre entre 1:00-5:00 de la tarde Outreach aula 105
ID de clase en persona 2080 Tarifa \$169
Último día para reembolso: 8 de noviembre

Necesita volver a tomar su examen para la Certificación de Protección de Alimentos para Gerentes?

Llamenos para registrarse y tomar su examen al 309-796-8223. Si han pasado más de 6-meses desde que tomó su entrenamiento, entonces necesitará volver a tomar la clase completa nuevamente.

Política para volver a tomar su examen de ServSafe:

Puede tomar su examen dos veces en un periodo de 30 días si es necesario. Si se requiere un tercer intento, tendrá que esperar 60 días desde su último intento. No puede tener más de cuatro intentos en un periodo de 12 meses.

Instructor destacado Ana Vallejo

Ana imparte la Certificación de Gerente de Protección de Alimentos en Español en BHC Outreach.

La parte favorita de Ana de su trabajo es que ninguna clase es igual y le resulta muy gratificante cada vez que sus alumnos obtienen la certificación.

Ana es madre de una hija de 9 años y un hijo de 4 años que decidió educarlos en casa e incluso comenzó su panadería en casa hace 2 años. Le encanta crear dulces como macarrones y delicias cetogénicas como brownies y galletas. Y lo mejor es que hace lo que ama mientras disfruta de la vida con su familia."



To register online, visit
www.bhc.edu/pace



Looking to Improve Your Life Through Learning

Find us on Facebook and get in on the latest classes being offered by PaCE.

Black Hawk College - PaCE

Technology



- Level 1** Introductory class for the novice and those who need to understand basics.
- Level 2** For those who understand basic concepts and terminology.
- Level 3** For more experienced students who want to expand their knowledge and skills.

Computer Basics

Instructor: S. Sommer

Level 1 - Develop the skills you need to operate your computer confidently! This class will teach you the basics so that you can navigate operating systems, create documents, use email, manage files, use the Internet and social media, and safely manage your personal data.

4 Tuesdays Sept. 3 - Sept. 24 3:30 - 5:30 p.m.
Outreach - Rm. 401 Fee \$85

In-person Class ID 2081

Last day for refund: Aug. 28

What is ChatGPT?

Instructor: S. Sommer

Level 1 - Over the last two years, ChatGPT has become one of the hottest topics surrounding Artificial Intelligence (AI). But what exactly is ChatGPT? This class will cover the functionality and uses of ChatGPT and show demonstrations of the program.

1 Monday Sept. 9 9:00 - 11:00 a.m.
Outreach - Rm. 402 Fee \$21

In-person Class ID 2082

Last day for refund: Sept. 3

Instructor Spotlight

Sanchia Sommer

Sanchia Sommer has been a dedicated educator for over 35 years, inspiring students of all ages with a passion for learning. Her love for teaching has recently led her to branch out into adult education, helping individuals navigate the complexities of the digital world. Outside of the classroom, Sanchia is an avid outdoor enthusiast who enjoys hiking, kayaking, walking, and soaking in nature's beauty. She spends her free time with family and tending to her vegetable and flower garden.



Identifying Scams

Instructor: R. Vedvik, PE, CHEPP - Electrical Engineer/Acoustics Engineer

Level 1 - Scams have become increasingly sophisticated, especially those that use Artificial Intelligence (AI). This class will cover the different types of scams out there, how to identify them, and how to keep your information safe.

1 Wednesday Oct. 9 11:30 a.m. - 1:30 p.m.
Outreach - Rm. 407/Virtual Fee \$21

In-person Class ID 2083

Virtual Class ID 2084

Last day for refund: Oct. 3

Practical Applications of Artificial Intelligence (AI)

Instructor: R. Vedvik, PE, CHEPP - Electrical Engineer/Acoustics Engineer

Level 1 - Gain a general awareness of AI by learning about Chat GPT and other language models, how to ethically use AI for productive tasks, and understanding its limitations. Learn about the applications of AI in both home and business settings.

2 Tuesdays Oct. 15 - Oct. 22 6:00 - 8:00 p.m.
Outreach - Rm. 407 Fee \$45

In-person Class ID 2085

Last day for refund: Oct. 9

ONLINE CLASSES

Computer Skills for the Workplace

This course is designed to provide the fundamental computer competencies you need to survive and prosper in today's fast-changing workplace. This course includes a great introduction to Windows 10 and Office 365 to provide the fundamental computer competencies you need to prosper in the workplace.

Getting Started with Google Workspace

More and more businesses are switching to Google Workspace for their business documents and communications. Are you ready? In this course, you will get experience with nine great Google apps for business and personal use, including Gmail, Docs, Sheets, and Slides, and learn how they all work together in a seamless suite.

For more information and to register, visit www.ed2go.com/blackhawk

To register online, visit www.bhc.edu/pace



Smartphone Basics: iPhone

Instructor: S. Sommer

Level 1 - Learn the basic functions of your iPhone that you will utilize regularly, such as calling and texting, taking pictures, changing your settings, installing apps, and using the internet. There will be time at the end of each class for questions.

Please bring your iPhone to class. You must activate your phone before class. If you have questions about activating your phone, contact your service provider.

3 days - M, W, F Aug. 19, 21 & 23 3:30 - 5:30 p.m.

Outreach - Rm. 204

Fee \$65

In-person Class ID 1825

Last day for refund: Aug. 13

3 days - M, W, F Sept. 16, 18 & 20 3:30 - 5:30 p.m.

Outreach - Rm. 407

Fee \$65

In-person Class ID 2086

Last day for refund: Sept. 10

Smartphone Basics: Android

Instructor: S. Sommer

Level 1 - Learn the basic functions of your Android phone that you will utilize regularly, such as calling and texting, taking pictures, changing your settings, installing apps, and using the internet. There will be time at the end of each class for questions.

Please bring your Android phone to class. You must activate your phone before class. If you have questions about activating your phone, contact your service provider.

3 days - M, W, F Aug. 26, 28, & 30 3:30 - 5:30 p.m.

Outreach - Rm. 204

Fee \$65

In-person Class ID 1826

Last day for refund: Aug. 20

3 Mondays Oct. 28 - Nov. 18 3:30 - 5:30 p.m.

Outreach - Rm. 204

Fee \$65

In-person Class ID 2087

Last day for refund: Oct. 22

(No class Nov. 11)

Black Hawk College - Outreach Center (Outreach)

301 Avenue of the Cities, East Moline

Getting Pictures Off Your Phone

Instructor: S. Sommer

Level 1 - Do you have pictures on your phone and don't know what to do with them? This class will go over how to edit your photos, transfer them to a computer/storage device, and share them on social media. *Please bring your phone to class.*

1 Monday Sept. 9

1:00 - 3:00 p.m.

Outreach - Rm. 402

Fee \$21

In-person Class ID 2088

Last day for refund: Sept. 3

iPad: Introduction

Instructor: S. Sommer

Level 1 - Do you have an iPad and don't know where to start? We will explore the Home Screen, the parts of your device and the main apps: settings, calendar, contacts, and mail. We will learn how to connect to Wi-Fi, get to the Internet using Safari, add contacts, set up your email account, and schedule dates in your calendar. *Please bring your iPad to class. You must activate your iPad and create your Apple ID before class. This class is not suitable for other types of tablets.*

1 Thursday Nov. 14

3:30 - 5:30 p.m.

Outreach - Rm. 407

Fee \$29

In-person Class ID 2089

Last day for refund: Nov. 8

iPad: Intermediate

Instructor: S. Sommer

Level 2 - Become better acquainted with the functionality of your iPad. In this class, you will learn more about the features and personalization of your Home Screen, adjusting the device settings, adding contacts, using the internet, and accessing the app store. *Please bring your iPad to class. You must activate your iPad and create your Apple ID before class. This class is not suitable for other types of tablets.*

1 Thursday Nov. 21

3:30 - 5:30 p.m.

Outreach - Rm. 407

Fee \$29

In-person Class ID 2093

Last day for refund: Nov. 15

iPad: Advanced

Instructor: S. Sommer

Level 3 - Increase your iPad skills and knowledge through tips and tricks for using this device. Explore some of the more interesting and unique applications available for iPad users. Discover FaceTime and how to make video calls with family and friends. *Please bring your iPad to class. You must activate your iPad and create your Apple ID before class. This class is not suitable for other types of tablets.*

1 Thursday Dec. 5

3:30 - 5:30 p.m.

Outreach - Rm. 407

Fee \$29

In-person Class ID 2094

Last day for refund: Nov. 27

3D Printing: Introduction

Instructor: R. Vedvik, PE, CHEPP - Electrical Engineer/
Acoustics Engineer

This class will cover how 3D printers work, printer selection, setup and maintenance, printing material selection, design strategies, troubleshooting, and software applications. A 3D printer will operate during the class to demonstrate how computer models are installed and printed and to serve as an example for discussion. This class is perfect for those with no prior 3D printing experience.

4 Thursdays Sept. 12 - Oct. 3 6:00 - 8:00 p.m.
Outreach - Rm. 407 Fee \$75

In-person Class ID 2090

Last day for refund: Sept. 6

3D Printing: Intermediate/Advanced

Instructor: R. Vedvik, PE, CHEPP - Electrical Engineer/
Acoustics Engineer

A continuation of 3D Printing: Introduction, this class is aimed at those with 3D printing experience and will focus on 3D modeling, advanced slicing, firmware editing, and component upgrades.

4 Thursdays Oct. 10 - Oct. 31 6:00 - 8:00 p.m.
Outreach - Rm. 407 Fee \$75

In-person Class ID 2091

Last day for refund: Oct. 4

Circuit Electronics

Instructor: R. Vedvik, PE, CHEPP - Electrical Engineer/
Acoustics Engineer

This class will cover the basics of practical electrical theory, with demonstrations of meter usage, measurements, soldering, and other tools. Electrical component and device assessment, troubleshooting, and repair will also be discussed and demonstrated. Arduino board connection and programming will also be covered for custom projects.

4 Tuesdays Nov. 12 - Dec. 3 6:00 - 8:00 p.m.
Outreach - Rm. 407 Fee \$75

In-person Class ID 2092

Last day for refund: Nov. 6

Please Register Early!

Thinking about taking a PaCE class? Nothing cancels a class quicker than waiting until the last minute to register. Classes need a minimum number of participants in order for them to run. Please register early to help us avoid disappointing class cancellations.

To register online, visit
www.bhc.edu/pace



Circuit Electronics Class

Instructor Spotlight

Richard Vedvik, PE, CHEPP -
Electrical Engineer/Acoustics Engineer

Richard Vedvik is a Senior Electrical Engineer and Acoustics Engineer with decades of hands-on experience and theoretical understanding of electrical systems, audio systems, mechanics, and acoustics. He has published several articles and webcasts for Consulting-Specifying Engineer magazine, and holds awards from C&SE and the Quad City Engineering & Science Council. He volunteers to speak at local schools and teaches several evening classes at Black Hawk College. Richard enjoys explaining complex topics in a simple, novice-friendly way to introduce people to technical concepts and equip them with useful hands-on skills.



Additional classes with instructor Richard Vedvik.
Page 16 Practical Applications of Artificial Intelligence (AI)
Page 16 Identifying Scams
Page 24 Home Wiring / Acoustics for the Homeowner

Microsoft Office

Excel: Introduction

Instructor: E. Duffy

Prerequisite: Basic Windows skills.

Level 2 - Learn the basics of this essential spreadsheet application that can be utilized at home and in the workplace. Some of the topics that are covered include creating simple formulas, formatting cells, working with columns and rows, using page setup, printing, and using templates. *Fee includes an Excel workbook.*

3 Tuesdays Aug. 20 - Sept. 3 5:30 - 8:00 p.m.
 Outreach - Rm. 402 Tuition Fee \$99
 In-person Class ID 1829
 Last day for refund: Aug. 14

Excel: Intermediate

Instructor: E. Duffy

Prerequisite: Excel: Introduction or equivalent skills.

Level 3 - Enhance and develop your spreadsheet skills. Learn to customize the Ribbon, use advanced formulas, create 3-D formulas across multiple worksheets, move, copy and color code worksheet tabs, sort and filter data, name ranges, create charts, insert graphics and more. *Fee includes an Excel workbook.*

3 Tuesdays Sept. 10 - Sept. 24 5:30 - 8:00 p.m.
 BHC ALC - Rm. 111 Tuition Fee \$99
 In-person Class ID 2099
 Last day for refund: Sept. 4

1 Monday Jan. 6 8:30 a.m. - 5:00 p.m.
 BHC ALC - Rm. 111 Tuition Fee \$99
 In-person Class ID 2161
 Last day for refund: Jan. 2
 (Class will break for a 1-hour lunch on your own).
 Registration for this class begins Nov. 5.

Excel: Advanced

Instructor: E. Duffy

Prerequisite: Excel: Intermediate or equivalent skills.

Level 3 - Further develop your Excel expertise by learning how to: create and revise Pivot Tables, record macros and create shortcut buttons, use advanced chart features, export and import data, outline and subtotal data, work with tables, make and track comments, create conditional formatting, use advanced functions including LOOKUP and nested IF formulas, password protect worksheets or cells and more! *Fee includes an Excel workbook.*

3 Tuesdays Oct. 1 - Oct. 15 5:30 - 8:00 p.m.
 BHC ALC - Rm. 111 Tuition Fee \$99
 In-person Class ID 2102
 Last day for refund: Sept. 24

1 Monday Jan. 13 8:30 a.m. - 5:00 p.m.
 BHC ALC - Rm. 111 Tuition Fee \$99
 In-person Class ID 2162
 Last day for refund: Jan. 8
 (Class will break for a 1-hour lunch on your own).
 Registration for this class begins Nov. 5.

Access

Instructor: E. Duffy

Prerequisite: MS Word and Excel, and an understanding of a database.

Level 3 - Learn to create and work with tables, the foundation of your database. Specific skills to be covered include creating tables, editing and modifying tables, setting field properties, finding and filtering data, creating relationships, using simple queries, and printing data. *Fee includes an Access workbook.*

1 Wednesday Oct. 9 8:30 a.m. - 3:00 p.m.
 BHC ALC - Rm. 111 Fee \$95
 In-person Class ID 2103
 Last day for refund: Oct. 3
 (Class will break for a 30-minute lunch on your own).

Attention K-12 Educators!

Earn PD Hours in the Classroom or Online

Black Hawk College's Professional & Continuing Education (PaCE) and the Rock Island County Regional Office of Education (RIROE) have partnered to offer a variety of classes both online and in the classroom to help you enhance your professional development.

To obtain PD Hours for a chosen class, teachers need to contact Julie at the RIROE (309-736-1111) to obtain approval. The processing fee for PD hours is payable to the RIROE.



ONLINE CLASSES

Microsoft Excel - Pivot Tables

This course will teach you how to utilize the numerous pivot tables to develop useful analysis models and reports within your company. Learn how to create functional and eye-catching interactive dashboards using a combination of pivot tables, Pivot Charts, and Slicers. You will also master data analysis by learning how to quickly and easily summarize your data.

For more information and to register, visit www.ed2go.com/blackhawk

Black Hawk College - Outreach Center (Outreach)

301 Avenue of the Cities, East Moline

Black Hawk College Adult Learning Center (BHC ALC)

4610 Black Hawk Commons Drive, Rock Island

Instructor Spotlight

Mike Bisom

Mike Bisom has 15 years of experience as a professional wedding photographer and has been teaching photography for nearly 20 years. Mike enjoys a variety of music, including musicals, and has seen *Les Misérables* three times.

Some words of advice from Mike: "For those of you wondering how to make a small fortune with photography, that's easy. Start with a big fortune.

The guiding principle for my classes is simply getting better pictures. And what role the camera, any camera, plays in that."



Photography

Digital Photography: Introduction

Instructor: M. Bisom

Level 2 - Are you finding digital photography to be a bit confusing or even overwhelming at times? In this class, we break down the entire photography process and the camera's role in that process. What is a JPEG? What is resolution? Not only will we explore some of the more common picture modes on a camera but also why there can be so many options. *Please bring your camera(s).*

5 Mondays Sept. 9 - Oct. 7 6:30 - 8:30 p.m.
Bldg. 1 - Rm. 302 Fee \$79

In-person Class ID 2104

Last day for refund: Sept. 4

Digital Photography: Intermediate/Advanced

Instructor: M. Bisom

Level 3 - *Prerequisite: Digital Photography: Introduction or permission from the instructor.*

This class continues to build on the foundation from the Introduction class. Here we continue to look at the exposure triangle and the function of the shutter & aperture. We also look at various focusing methods and advanced features such as the histogram, bracketing and more. This is a hands-on class. *Please bring your camera(s).*

6 Mondays Oct. 21 - Dec. 2 6:30 - 8:30 p.m.
Bldg. 1 - Rm. 302 Fee \$89

In-person Class ID 2105

*Last day for refund: Oct. 16
(No class Nov. 11)*

Photography Exposure Lighting & Flash

Instructor: M. Bisom

Level 3 - In this class we take a more in depth look at both the exposure and the basic characteristics of light. What is hard and soft light? Can we modify or even create the light we want? We will also concentrate on using a shoe mount flash, both on and off camera, to create the image(s) we want. *Students with their own flash gear are welcome to bring it. Otherwise, you can bring a camera with a hot shoe and there will be gear that you can practice with.*

3 Wednesdays Oct. 9 - Oct. 23 6:30 - 8:00 p.m.
Bldg. 1 - Rm. 302 Fee \$45

In-person Class ID 2106

Last day for refund: Oct. 3

Photography Composition

Instructor: M. Bisom

Level 3 - We will cover some of the more common photography compositional guidelines, such as the rule of thirds, leading lines, and repeating patterns. Additionally, we will go over tips for immediately improving your composition. We will also review your submitted images/ portfolios through the lens of composition and what we can do to improve the images. Reviewing your images and looking for ways to improve is by far the best and fastest way to improve one's photography.

3 Wednesdays Nov. 6 - Nov. 20 6:30 - 8:00 p.m.
Bldg. 1 - Rm. 302 Fee \$45

In-person Class ID 2107

Last day for refund: Nov. 1



Online Professional Skills and Enrichment Courses

These short non-credit courses are designed to help you build personal and professional skills.

Instructor-Moderated Courses

Instructor-moderated courses start monthly and allow you to interact with a cohort over a six-week schedule. Complete the lessons on your own time; you do not have to be logged in during a set time or when lessons are released.

Self-Guided Courses

For the independent learner, the self-guided courses provide access to all lessons immediately with up to three months to complete.

For all program offerings and to register, visit www.ed2go.com/blackhawk



Black Hawk College

Improving Life Through Learning

Community Education



www.bhc.edu/pace



Arts and Crafts

Fall Wreath-Making

Instructor: A. Williams

Create a unique, festive fall wreath you can showcase in your home or on your front porch! Class fee includes materials. *Please bring wire cutters, a glue gun, and glue gun sticks to class.*

1 Monday Sept. 9 5:30 - 8:00 p.m.
Bldg. 3 - Rm. TBD Fee \$65
In-person Class ID 2108

Last day to register/receive refund: Aug. 26

Halloween Wreath-Making

Instructor: A. Williams

Create a handmade wreath for your front door just in time for Halloween! Class fee includes materials. *Please bring wire cutters, a glue gun, and glue gun sticks to class.*

1 Monday Oct. 7 5:30 - 8:00 p.m.
Bldg. 3 - Rm. TBD Fee \$65
In-person Class ID 2109

Last day to register/receive refund: Sept. 23

Christmas Wreath-Making

Instructor: A. Williams

'Tis the season to make the perfect wreath to add to your Christmas décor! Class fee includes materials. *Please bring wire cutters, a glue gun, and glue gun sticks to class.*

1 Monday Dec. 2 5:30 - 8:00 p.m.
Bldg. 3 - Rm. TBD Fee \$65
In-person Class ID 2110

Last day to register/receive refund: Nov. 18

New

Black Hawk College - Outreach Center (Outreach)

301 Avenue of the Cities, East Moline

Black Hawk College - Building 3

6600 34th Ave., Moline

Beginning Watercolor

Instructor: T. Hempel

Watercolor is about the fluidity of paint, the texture of brush strokes, and amount of water. Every technique produces its own unique result. Learn basic watercolor techniques, the differences in brushes and how to mix colors and you'll be hooked on creating watercolor paintings. *Please bring to class a kneaded eraser, a 140 lb cold press watercolor sketchbook, a set of 6 basic watercolor paint tubes and 3 brushes.*

4 Tuesdays Sept. 3 - Sept. 24 5:30 - 7:30 p.m.
Outreach - Rm. 204 Fee \$39

In-person Class ID 2111

Last day for refund: Aug. 28

Adventures in Watercolor

Instructor: T. Hempel

This class is for students with no prior watercolor experience and for students who want to brush up on the basics. Explore your creative side while learning the techniques of watercolor painting. Learn how to create a unique and imaginative watercolor painting in a friendly and relaxed atmosphere. *Please bring to class a kneaded eraser, a 140 lb cold press watercolor sketchbook, a set of 6 basic watercolor paint tubes and 3 brushes.*

4 Tuesdays Oct. 1 - Oct. 22 5:30 - 7:30 p.m.
Outreach - Rm. 204 Fee \$39

In-person Class ID 2112

Last day for refund: Sept. 25

Watercolor Painting Fall Landscapes

Instructor: T. Hempel

Explore mixing earth tones to create intense vibrant colors for your impact area and muting the same mix to make value changes for depth in your landscapes. *Please bring to class a kneaded eraser, a 140 lb. cold press watercolor sketchbook, a set of 6 basic watercolor paint tubes and 3 brushes.*

4 Tuesdays Oct. 29 - Nov. 26 Noon - 2:00 p.m.
Outreach - Rm. 204 Fee \$39

In person Class ID 2113

Last day for refund: Oct. 23

(No class Nov. 5)



Telegraph Road Farm, Davenport, Iowa by T. F. Hempel

Community Education



Drawing for Beginners

Instructor: A. Martin

Learn the fundamentals of drawing and sketching and turn your flat, on-the-surface sketches into three-dimensional pieces of art. You will be guided through the process of how to draw simple objects from real life. Working with pencil, you will develop skills in composition and shading. You will develop an understanding of light and shadow while drawing a variety of objects. *Please bring to class two #2 pencils, a white hi-polymer eraser, a pack of tortillons for blending, and an 11"x8.5" sketchpad with spiral binding on the side.*

4 Wednesdays Sept. 18 - Oct. 9 10:00 a.m. - Noon
Outreach - Rm. 204 Fee \$39

In-person Class ID 2114

Last day for refund: Sept. 12

Drawing and Sketching

Instructor: A. Martin

This class will take your drawing and sketching skills to the next level. You will review basic drawing skills while drawing still life, landscapes and faces. *Please bring to class two #2 pencils, a white hi-polymer eraser, a pack of tortillons for blending, and an 11"x8.5" sketchpad with spiral binding on the side.*

4 Wednesdays Oct. 16 - Nov. 6 10:00 a.m. - Noon
Outreach - Rm. 204 Fee \$39

In-person Class ID 2115

Last day for refund: Oct. 10

Drawing Animals

Instructor: A. Martin

Draw your favorite animals while connecting with nature in this relaxing environment. You will learn from an experienced drawing instructor the basic techniques such as shading, working on general shapes, details and capturing the essence of the animal subject. *Please bring to class two #2 pencils, a white hi-polymer eraser, a pack of tortillons for blending, and an 11"x8.5" sketchpad with spiral binding on the side.*

4 Wednesdays Nov. 13 - Dec. 13 10:00 a.m. - Noon
Outreach - Rm. 204 Fee \$39

In-person Class ID 2116

Last day for refund: Nov. 7

(No class on Nov. 27)

Quilling

Instructor: R. Gopikrishna

New

Quilling - also known as paper filigree or paper scrolling - dates back centuries. This technique first used gold and silver rolled into coils to decorate vases and jewelry. With the emergence of paper, it took a different dimension in the 14th century. This is an easy-to-learn art form. With the available tools and resources, anyone can learn the basic techniques. *A \$25 material fee is payable to the instructor the first night of class.*

6 Mondays Oct. 21 - Dec. 2 6:00 - 7:30 p.m.
Outreach - Rm. 406 Fee \$55

In-person Class ID 2117

Last day for refund: Oct. 15

(No class Nov. 11)

The Art of Henna

Instructor: R. Gopikrishna

New

Henna, also called as "Mehandi," refers to the application of henna paste on the skin, typically in intricate designs, for decorative or ceremonial purposes. It's a form of body art that has been practiced for centuries in various cultures, particularly in South Asia, the Middle East and North Africa. This class offers hands-on instruction in the traditional art of applying henna designs to the skin. Participants will learn about the history, cultural significance and techniques of henna application, then create intricate designs and apply them with precision. During this four-week course, we will learn basic elements of henna and their purpose in filling the designs. Come join us in learning a new artform.

A materials fee of \$25 is payable to the instructor the first night of class.

4 Wednesdays Oct. 23 - Nov. 13 6:00 - 7:30 p.m.
Outreach - Rm. 406 Fee \$45

In-person Class ID 2118

Last day for refund: Oct. 15



Please Register Early!

Thinking about taking a PaCE class? Nothing cancels a class quicker than waiting until the last minute to register. Classes need a minimum number of participants in order for them to run. Please register early to help us avoid disappointing class cancellations.



Beginning Crocheting

Instructor: G. Garcia

Crocheting is fast, fun and increasingly popular. Learn the basic stitches to make a dishcloth, chain stitch, single crochet, half-double crochet, double crochet and triple crochet. *Please bring to class a 2.5-ounce skein of 100% cotton yarn (such as Peaches and Cream) in any color, a size H or I crochet hook, a blunt darning needle, and sharp scissors.* Patterns will be provided as part of the class.

6 Saturdays Sept. 7 - Oct. 12 10:00 a.m. - Noon
Bldg. 1 - Rm. 301 Fee \$55

In-person Class ID 2119

Last day for refund: Sept. 2

Pattern Reading for Crocheting

Instructor: G. Garcia

Learn the basics of pattern reading for crocheting in this workshop, including terminology, symbols, and how to interpret instructions. *Bring yarn and a hook (any size) to class.*

2 Saturdays Oct. 19 - Oct. 26 10:00 a.m. - Noon
Bldg. 1 - Rm. 301 Fee \$29

In-person Class ID 2120

Last day for refund: Oct. 14

Beginning Cross Stitch

Instructor: G. Garcia

Join us to learn the basics of cross stitch, from how to thread a needle, basic stitches, cross stitch, back stitch and half stitches. By the end of the class, you will be able to read a pattern, center the pattern and know how to display your finished piece. *Please bring scissors, 14 or 16 count Aida cloth, size 26 needle, embroidery hoop, DMC cotton embroidery floss of any color.*

4 Saturdays Nov. 2 - Nov. 23 10:00 a.m. - Noon
Bldg. 1 - Rm. 301 Fee \$39

In-person Class ID 2121

Last day for refund: Oct. 28

Black Hawk College - Outreach Center (Outreach)

301 Avenue of the Cities, East Moline

Black Hawk College - Building 1

6600 34th Ave., Moline

At Home

What is HAM Radio

Instructor: M. Limberg

Amateur radio (HAM radio) is a popular hobby and service that brings people, electronics and communication together. For many enthusiasts, HAM radio is all about independent communication and self-reliance. People use HAM radio to talk across town, around the world or even into space, all without the internet or cell phones. Join us and learn how you can get started.

1 Tuesday Sept. 24 6:00 - 8:00 p.m.
Outreach - Rm. 407 Fee \$21

In-person Class ID 2124

Last day for refund: Sept. 18

Getting Started with HAM Radio and Obtaining Your Technician License

Instructor: M. Limberg

Join us to learn more about HAM radio and obtain your technician license. Before you can get on the air, you need to be licensed and know the rules to operate legally. U.S. licenses are good for 10 years before renewal and anyone may hold one except a representative of a foreign government. In the United States there are three license classes - Technician, General and Extra. The entry-level license (Technician) is all that is necessary for local routine and emergency communications. Once you obtain your Technician license, you will officially be a HAM radio operator. Then you can decide if you would like to move up to the additional privileges of the General and Extra license classes.

4 Tuesdays Oct. 1 - Oct. 22 6:00 - 8:00 p.m.
Outreach - Rm. 406 Fee \$45

In-person Class ID 2125

Last day for refund: Sept 25

Introduction to Disaster Preparedness

Instructor: B. Monnard

Sometimes it feels like the world is falling apart at the seams. While civilization-ending disasters are fortunately very rare, there are any number of smaller issues like fires,



floods and tornadoes that can be hugely disruptive on an individual or local level. In this introductory course, we will examine the basics of preparing for a disaster, such as creating an all-hazards plan and emergency kit. Since different disasters require different responses, students will examine when to shelter in place and when to evacuate. We will also discuss other skills that may be useful both in the case of disasters and in our everyday life.

2 Tuesdays Oct. 1 - Oct. 8 6:00 - 8:00 p.m.
Outreach - Rm. 105 Fee \$21

In-person Class ID 2123

Last day for refund: Sept. 25

New

New

New

Home Wiring / Acoustics for the Homeowner

Instructor: R. Vedvik, PE, CHEPP - Electrical Engineer/
Acoustics Engineer

Learn about home wiring and how to save money with DIY projects and repairs as well as noise control and sound behavior to optimize your home acoustics. Get hands-on interactive experience needed to help you troubleshoot, maintain, or make minor revisions while using meters and tools to complete a task safely. Learn practical house wiring including switch and receptacle circuits, breaker panels and thermostat controls as well as cable systems. You will learn how to control noise in your home (such as noise between rooms or spaces that echo) and understand audio-system design and layouts. Learn how to build affordable acoustical panels and how to mitigate noise transfer. Measuring sound will be demonstrated using a variety of tools and including smartphones.

3 Wednesdays Oct. 16 - Oct. 30 6:00 - 8:00 p.m.
Outreach - Rm. 407 Fee \$45

In-person Class ID 2122

Last day for refund: Oct. 10

Intro to Raising Backyard Chickens Workshop

Instructor: Staff

There's more to raising chickens than buying a few online. Which ones should you buy? Layers or meat birds? What do they eat? Where should they live?



Learn everything

you need to know about raising your own chickens from chicks to adults, making friends with them, and how to help them lead long, healthy lives. We'll cover feed, shelter, and avoiding predators so you'll be ready to go when your chicks arrive.

1 Thursday Sept. 5 6:00 - 8:00 p.m.
Outreach - Rm. 204 Fee \$21

In-person Class ID 2126

Last day for refund: Aug. 30

The Basics of Backyard Beekeeping Workshop

Instructor: A. Roberts

Interested in beekeeping but unsure how to get started? Join us as we learn the ins and outs of what it takes to become a backyard beekeeper and start your own hive. Learn bee basics such as when to start your hive, space needed, equipment involved, and how to choose the right bees, and ask any questions you may have about this process.

1 Monday Sept. 23 5:30 - 8:00 p.m.
Outreach - Rm. 204 Fee \$21

In-person Class ID 2127

Last day for refund: Sept. 17



Beyond the Basics of Backyard Beekeeping Workshop

Instructor: A. Roberts

This course offers information beyond the basics. You can expect to learn how to split a hive, keep your smoker lit, perform mite counts, raise queens, solve common hive challenges and more. Bring your questions and get ready to take the next steps in beekeeping!

1 Monday Sept. 30 5:30 - 8:00 p.m.
Outreach - Rm. 204 Fee \$21

In-person Class ID 2128

Last day for refund: Sept. 24

Container Vegetable Gardening For Fall

Instructor: Staff

Summer may be ending but your supply of fresh vegetables and herbs does not have to! Join us as we learn how to transplant our favorite herbs and some veggies to a container you can keep all year long. A wide range of produce can be grown in containers and you will learn how to provide them with the perfect soil, light and water conditions to ensure they have everything they need to continue producing. This class will show you how to pick the right sized pots for your plants, how and when to water, fertilize and everything else you need to know to grow in containers. You will leave class with a small container and vegetable plant.

1 Thursday Sept. 12 6:00 - 8:00 p.m.
Outreach - Rm. 204 Fee \$35

In-person Class ID 2129

Last day for refund: Sept. 6

Introduction to Backyard Composting

Instructor: Staff

Don't burn or toss your weeds, leaves, and food scraps - compost them! Learn how to turn organic leftovers into the dark, rich compost that normally goes for premium prices at the garden stores. You don't need fancy bins or lots of space to reduce your trash and give your plants the best start, just a few items and some muscle now and then.

1 Thursday Sept. 19 6:00 - 8:00 p.m.
Outreach - Rm. 204 Fee \$21

In-person Class ID 2130

Last day for refund: Sept. 13

Fall Planting - What You Can Plant Today!

Instructor: Staff

It's too late to plant warm season crops like tomatoes and peppers outdoors, but there's still time for one last harvest of cold hardy crops before the hard freeze! Many crops prefer the chilly temps of Midwestern fall and early winter, so take advantage of a last chance to get fresh vegetables from the garden. Learn what vegetables prefer to be a bit cold and how to protect them if things get colder earlier than expected.

1 Thursday Sept. 26 6:00 - 8:00 p.m.
 Outreach - Rm. 204 Fee \$21
 In-person Class ID 2131
Last day for refund: Sept. 20

Introduction to Raising and Owning Goats

New

Instructor: J. Dailey

Learn all about the basics of raising goats from a local goat farmer who is passionate about goats helping our community. You will learn the fundamentals of goat care, from feeding and sheltering to health maintenance, tailored for



both aspiring farmers and hobbyists. Discover the joys of raising goats for milk production and gain important insights into goat milk for your family's health.

1 Wednesday Oct. 9 6:00 - 8:00 p.m.
 Outreach - Rm. 407 Fee \$21
 In-person Class ID 2132
Last day for refund: Oct. 3

To register online, visit
[**www.bhc.edu/pace**](http://www.bhc.edu/pace)

Fundamentals of Retirement

Instructor: M. Hunt, CLF

Do you often think "I'll never be able to retire"? Do you believe that you are too "broke" to start putting money away for retirement? Is your plan at work sufficient and are you putting the money away in the "right" places? Have you ever thought that you can't "afford to lose any money in the stock market". In this class, you will learn the fundamentals of starting and planning for your retirement. Learn the difference between a Roth and a pre-tax investment and how they are affected by taxes. Learn the tax brackets and how to minimize your tax bite. However, money is only one aspect of retirement planning. This course blends financial education with life planning to help build your wealth, align your money with your values and achieve your retirement lifestyle goals.



1 Wednesday Aug. 21 6:00 - 8:00 p.m.
 Outreach - Rm. 407 Fee \$25
 In-person Class ID 2133
Last day for a refund: Aug. 15

The World of Investments

Instructor: M. Hunt, CLF

Get introduced to the vast world of investing and unravel its inner workings. Explore common types of investments and accounts and discover your best investment options. Get your specific questions answered during this interactive and engaging session.

1 Thursday Oct. 10 6:00 - 8:00 p.m.
 Outreach - Rm. 204 Fee \$25
 In-person Class ID 2134
Last day for a refund: Oct. 4

Keep More of What You Earn with a Budget

Instructor: M. Hunt, CLF

Most people think budgeting is like a harsh diet. It's not about doing without the things you enjoy; it's about learning the importance of identifying cash flow within a flexible and personalized budget. Creating a realistic budget doesn't have to be painful! This is a fundamental class in documenting your expenses, learning to track with or without personal budgeting software and working to achieve financial goals. You might even find that you can start or increase your retirement savings! Take control of your money and avoid letting your money take control of you!

1 Thursday Oct. 24 6:00 - 8:00 p.m.
 Outreach - Rm. 204 Fee \$25
 In-person Class ID 2135
Last day for a refund: Oct. 18

Understanding the Basics of Life Insurance

Instructor: M. Hunt, CLF

If you have group life insurance through work, is that enough to protect your family? How much is too much and is the group cost actually priced better than an individual plan you could get from the internet or your local agent? Learn the most common types of life insurance and what is best for your specific need. In this course you will see how life insurance can help with retirement planning and identify which companies will be there decades from now when you have a claim. Learning the basics of life insurance will make you a knowledgeable and savvy consumer. You will learn the importance of an accurate illustration and how expensive life insurance can or cannot be.

1 Wednesday Nov. 6 6:00 - 8:00 p.m.
 Outreach - Rm. 105 Fee \$25
 In-person Class ID 2138
Last day for a refund: Oct. 31

Save \$Money\$ with Extreme Couponing!

Presented by: L. Krusemark

Learn how to save \$\$\$ every day with extreme couponing. Coupons are NOT just for groceries. The savings can add up to HUNDREDS or even THOUSANDS of dollars every year. This comprehensive workshop will teach you:

- Where to find all different types of coupons, even for high ticket items
- How to find the best coupon apps and websites
- How to match coupons with sales for maximum savings

This workshop is taught by someone who has used many couponing secrets to save thousands. Informative handouts for future use are included in class fee. *The webinar login information will be emailed the day before class.*

1 Wednesday Oct. 9 4:00 - 5:00 p.m.
Virtual Class ID 2136 Fee \$25

Last day to register/receive refund: Oct. 4

The Secrets of Travel-Hacking - Free Air, Hotels, & Cash Back

Presented by: G. Henry

Earn thousands of airline frequent flyer miles and hotel reward points without ever stepping foot on a plane or paying for a hotel. Flights and hotels are typically the most expensive part of your vacation budget. National speaker Gina Henry will show you how she is traveling free using reward credit cards. Learn easy "Beginner Strategies" then graduate to more advanced strategies. All the major reward programs will be detailed. Fee includes instructor's 100-page digital book "The Secrets of Traveling Hacking - Free Air, Hotels & Cash Back" (a value of \$39.95). *The Zoom link will be emailed to you the Thursday before the class.*

1 Saturday Oct. 19 11:00 a.m. - 2:00 p.m.
Virtual Class ID 2137 Fee \$49

Last day to register/receive refund: Oct. 16

Genealogy

Instructor / Group Facilitator: P. Chase

Discovering the Skeletons in Your Closet

As genealogy becomes increasingly popular, more and more people are digging deeper into their family history and finding a few skeletons in their family's closet. Join us as we help you get into that closet, dust off the stories and find out the truth. Through traditional research methods and a multitude of internet sites, we will teach you how to discover your family history and break through roadblocks that may appear.

4 Tuesdays Oct. 1 - Oct. 22 10:00 a.m. - Noon
Outreach - Rm. 402 Fee \$50

In-person Class ID 2139

Last day for refund: Sept. 25

Beginning Genealogical Research: Developing the Five Step Genealogy Research Plan

Whether you just started researching your family genealogy or have been doing this for years, this is the class for you. Join us as we develop the five-step genealogy research plan, a skill that saves hours of frustration in tracking down documentation and assists in breaking down genealogy brick walls.

4 Saturdays Sept. 7 - Sept. 28 10:00 a.m. - Noon
Outreach - Rm. 402 Fee \$50

In-person Class ID 2140

Last day for refund: Sept. 3

Genealogy Group

This session is offered as an informal discussion group. The group meets to discuss together their own genealogical research, roadblocks they may be facing and other related topics.

1 Friday Aug. 2 1:30 - 3:30 p.m.
Outreach - Rm. 402 Fee FREE

In-person Class ID 1859

1 Friday Sept. 6 1:30 - 3:30 p.m.
Outreach - Rm. 402 Fee FREE

In-person Class ID 2141

1 Friday Oct. 4 1:30 - 3:30 p.m.
Outreach - Rm. 402 Fee FREE

In-person Class ID 2142

1 Friday Nov. 15 1:30 - 3:30 p.m.
Outreach - Rm. 402 Fee FREE

In-person Class ID 2143

1 Friday Dec. 6 1:30 - 3:30 p.m.
Outreach - Rm. 402 Fee FREE

In-person Class ID 2144

These sessions are FREE; however, registration is required.

Trace Your Roots through American Records New

Join us as we explore and make sense of the vast amount of records you will come across in your genealogy journey. We will discuss and view the websites you are able to access to help unlock your family's records and make sense of birth and death records, wills, probate and land records as well as baptisms, census information and newspapers. Learn how each of these can hold a piece of your family's puzzle.

4 Tuesdays Nov. 12 - Dec. 3 10:00 a.m. - Noon
Outreach - Rm. 402 Fee \$50

In-person Class ID 2145

Last day for refund: Nov. 4

Black Hawk College - Outreach Center (Outreach)
301 Avenue of the Cities, East Moline

Languages

Spanish for Beginners

Instructor: J. Zamora

You will be introduced to Spanish vocabulary and expressions for everyday situations in this fun and interactive introductory course. Practice how to correctly pronounce the language while gaining knowledge of the Hispanic culture. This class can serve as a great refresher course! Optional textbook can be purchased at www.amazon.com. *Spanish with Amigos: A Beginner's Guide to Conversational Spanish* by Tara Bradley Williams, ISBN#978-1934467725.

8 Wednesdays Sept. 4 - Oct. 23 6:00 - 8:00 p.m.
 Outreach - Rm. 204 Tuition Fee \$185
 In-person Class ID 2147
 Last day for refund: Aug. 29

Professional Continuing Education Credits: 16 CE's provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.

Intermediate Spanish

Instructor: J. Zamora

Prerequisite: Spanish for Beginners or permission from the instructor.

This class is a continuation of Spanish for Beginners. You will expand your understanding of the Spanish language, continue to improve pronunciation and communication skills as well as increase your vocabulary.

6 Wednesdays Oct. 30 - Dec. 4 6:00 - 8:00 p.m.
 Outreach - Rm. 204 Tuition Fee \$135
 In-person Class ID 2148
 Last day for refund: Sept. 24

Professional Continuing Education Credits: 12 CE's provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.

American Sign Language (ASL) - Beginning

Instructor: H. Jackson

Learn enough basic signs, finger spelling, and sign language syntax to be able to express and understand simple concepts in American Sign Language (ASL). You will be able to sign a simple conversation/dialog with others. *Before the first class, purchase the required textbook at the Black Hawk College Bookstore in Building 1, 6600 34th Ave., Moline.*

8 Tuesdays Sept. 3 - Oct. 22 6:00 - 8:00 p.m.
 Bldg. 1 - Rm. 301 Tuition Fee \$185
 In-person Class ID 2149
 Last day for refund: Aug. 28

Professional Continuing Education Credits: 16 CE's provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.



Sign Language Instructor: H. Jackson

American Sign Language (ASL) - Intermediate

Instructor: H. Jackson

Prerequisite: American Sign Language (ASL) - Beginning. This class is a continuation of American Sign Language (ASL) - Beginning. Expand your sign language vocabulary, improve your communication skills and develop fluency in American Sign Language. *Before the first class, purchase the required textbook at the Black Hawk College Bookstore in Building 1, 6600 34th Ave., Moline. Same textbook as used in the Beginning class.*

6 Tuesdays Oct. 29 - Dec. 10 6:00 - 8:00 p.m.
 Bldg. 1 - Rm. 301 Tuition Fee \$135
 In-person Class ID 2150
 Last day for refund: Oct. 23
 (No class Nov. 5)

Professional Continuing Education Credits: 12 CE's provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.



INDUSTRIAL/MANUFACTURING



YOUTH



HEALTH/FITNESS



COMMUNITY



PROFESSIONAL/CAREER

Teach for Us!

Do you have a skill, hobby, or special knowledge you want to share with others? The PaCE Department would like to share what you know with the community.

Visit www.bhc.augusoft.net and click on Browse then Teaching to complete the online course proposal form.

Music

BHC String Orchestra

Instructor: J. Fudge

The BHC String Orchestra is a non-auditioned ensemble comprised of community members and students who play violin, viola, cello or double bass. The ensemble focuses on performance of Western classical and contemporary string orchestra repertoire.

Mondays Aug. 19 - Dec. 2 6:30 - 8:20 p.m.

Bldg. 4 - Rm. 115

Fee \$50

In-person Class ID 1863

(No class on Sept. 2, Oct. 14, & Nov. 11)

After registering for this class, please email music@bhc.edu with your name and the instrument you play.

BHC Concert Band

Instructor: E. Mahr

The BHC Concert Band is a non-auditioned ensemble comprised of community members and college students. The band plays a variety of band repertoire from all periods of music composition.

Tuesdays Aug. 20 - Dec. 3 6:30 - 8:20 p.m.

Bldg. 4 - Rm. 212 Hawk's Nest

Fee \$50

In-person Class ID 1864

(No class on Nov. 5)

After registering for this class, please email music@bhc.edu with your name and the instrument you play.

BHC Community Group Guitar Class

Instructor: Staff

The BHC Community Group Guitar Class is a non-auditioned group comprised of beginner, intermediate and advanced classical and acoustic guitarists. Participants need to have their own classical or acoustic guitar to participate. A variety of guitar specific repertoire, including arrangements for popular music, will be covered.

6 Wednesdays Aug. 28 - Oct. 2 7:00 - 8:30 p.m.

Bldg. 4 - Rm. 115

Fee \$35

In-person Class ID 1865

BHC Community Chorale

Instructor: I. Leites

The BHC Community Chorale is a non-auditioned choir comprised of singing enthusiasts of all ages. Retired people, working people, along with traditional-aged college students and some high school students help to create a truly multi-generational ensemble. The group rehearses and performs a variety of accessible music.

Thursdays Aug. 22 - Dec. 12 6:30 - 8:20 p.m.

Bldg. 4 - Rm. 115

Fee \$50

In-person Class ID 1866

(No class Nov. 28)

Learn to Play the Ukulele

Currently, the ukulele is one of the most popular instruments, because it's easy to learn how to play. Pick up the basics in playing chords, strumming patterns, fingerpicking, and start playing songs. *If you own a ukulele, bring it with you. If not, the instrument will be provided to you to borrow at class with the option to purchase at the end of the fourth session.*

Instructor: E. Mahr

4 Mondays Sept. 9 - Sept. 30 6:00 - 7:00 p.m.

Bldg. 4 - Rm. 101

Fee \$35

In-person Class ID 2151

Last day for refund: Aug. 27

Instructor: S. Anderson

4 Mondays Jan. 13 - Feb. 10 6:00 - 7:00 p.m.

Bldg. 4 - Rm. 101

Fee \$35

In-person Class ID 2152

Last day for refund: Jan. 7

(No class Jan. 20)

Registration for this class begins on Nov. 5.

These music classes are designed for students 14 years old and older.

Writing

Writing Your Story

Instructor: D. Beserra

Have you always wanted to write an autobiography about your life but have never been sure where to start? This class will help you develop a timeline and determine what events/stories you want to share. This is a wonderful class if you are looking to pass on your heritage, process experiences, preserve family history, or share what and who you are.

3 Tuesdays Sept. 17 - Oct. 1 6:00 - 8:00 p.m.

Outreach - Rm. 402

Fee \$39

In-person Class ID 2153

Last day for refund: Sept. 11

How to Self-Publish Your Book

Instructor: D. Beserra

If you've ever dreamed of publishing a book, this is your chance! Learn details about how to prepare your manuscript for publication. Discover how to obtain an ISBN, barcode and LCCN to make your book available to libraries and bookstores. You will also learn how to use resources like Bowker and CreateSpace to get you through the publishing process. You can quickly make your book available on Amazon, Barnes & Noble and many other online stores. The instructor has published multiple books, has used a variety of publishing methods, and can help you find the one that is best for you.

3 Thursdays Sept. 19 - Oct. 3 6:00 - 8:00 p.m.

Outreach - Rm. 402

Fee \$39

In-person Class ID 2154

Last day for refund: Sept. 13

The Younger Generation



Babysitting Clinic

Instructor: A. Courville

(Ages 11 - 16) This clinic

will teach students the responsibilities of a babysitter, what parents expect, how to handle emergencies, caring for and handling infants and young children, feeding techniques and diapering, age-appropriate toys and activities, tips for bedtime issues and much more! Students will learn basic first aid and how to handle emergencies that arise such as injuries, illnesses and household accidents. As babysitting will be many students' first job, interviewing also will be reviewed. Certificate will be awarded upon completion.



1 Saturday Oct. 19 9:00 a.m. - Noon
Outreach - Rm. 204 Fee \$45

In-person Class ID 2155

Last day for refund: Oct. 14

See page 8 for Career Exploration Phlebotomy & EKG (Ages 14-19)

STEM-tastic Saturday

New

Choose one of the classes below.

Simple Machines & Motorized Mechanisms

Instructor: S. Hanson

(Ages 9-12) Put your STEM ideas to the test as we use Legos to create and learn! Whether you are a beginner or have worked with Legos before, join us and explore the simple machines that make up compound machines. Using Lego build sets, bring your creations to life and learn how they function so you can engineer and problem solve to create the best functional machine.

1 Saturday Sept. 21 9:00 - 11:00 a.m.
Outreach - Rm. 407 Fee \$49

In-person Class ID 2163

Last day for refund: Sept. 16

Makey-Makey - Craft, Code, Create

Instructor: S. Sommer

(Ages 9-12) Put your creative side into overdrive with our Makey-Makey kit class! You will learn how circuits function, how to use simple coding, how to build your own sensors, and more. Put your ideas to the test and learn about the endless possibilities of technology using our imagination and the world around us.

1 Saturday Sept. 21 9:00 - 11:00 a.m.
Outreach - Rm. 406 Fee \$49

In-person Class ID 2164

Last day for refund: Sept. 16

Recycled Art Adventure

New

Instructor: K. Williamson

(Ages 7-10) We're diving into the world of creativity and turning everyday items you can find around your home into awesome art. You will learn how to make cool masterpieces using recycled materials. Discover the many uses for bottles, boxes, plates, egg cartons and more! Just remember - you are only limited by your imagination in this fun, creative adventure!

4 Wednesdays Sept. 4 - Sept. 25 2:00 - 4:00 p.m.
Outreach - Rm. 406 Fee \$75

In-person Class ID 2156

Last day for refund: Aug. 29

Lego Spike Prime Animal Builds

New

Instructor: S. Sommer

(Ages 9-12) This is Lego's newest robotics platform. The SPIKE Prime combines Lego bricks, a programmable multi-port Hub, and coding language. Students will follow directions to build 2 different animal creations! Using coding, students will program the models to move, make sounds, and explore beginning engineering concepts. Engage your mind and problem-solving skills with these interactive Lego components.

2 Saturdays Jan. 25 - Feb. 1 9:00 - 11:00 a.m.
Outreach - Rm. 407 Fee \$45

In-person Class ID 2158

Last day for refund: Jan. 21

Registration for this class begins Nov 5.

Spooktacular STEM

New

Register to attend both of these Halloween themed classes across two Saturdays! (Ages 9-12)

2 Saturdays Oct. 19 - Oct. 26 9:00 - 11:00 a.m.
Outreach - See rooms below Fee \$65

In-person Class ID 2159

Last day for refund: Oct. 15

Spooky Science

Instructor: S. Hanson

Get into the Halloween spirit using science! In this class we will learn how to make fake wounds, start a blood bank by making realistic fake blood, and create a Vampire Kiss DIY lip gloss from scratch. Join us to experience the science behind the season!

Outreach - Rm. 406

Coding & Luminaries

Instructor: S. Sommer

Using Little Bits Coding, you will create Monster Lanterns that will be coded to sense movement and make sounds. You also will be able to take your lantern home, and an artificial tea light can be used to display it. (The Little Bits have to stay with the coding kit.)

Outreach - Rm. 407

Seminars

**Seminars at Outreach Center,
301 Avenue of the Cities, East Moline**

History/Travel

Presenter: Brian Alm, Member of the Institute for the Study of Ancient Cultures, The University of Chicago

Exotic Thailand

New

Think of Thailand and you think of Buddhist temples, the famous Damnoen Saduak floating market, the sprawling city of Bangkok — and we'll visit those places. But we'll also ride elephants through the jungle, travel all the way up north to where Myanmar and Laos join Thailand across the Mekong River, and venture out into the back country via long-tail boat to visit a hilltribe village on the Kok River. And we'll do all this in two hours, for just \$15, and we won't have to deal with jet lag!

1 Wednesday Sept. 25 10:00 a.m. - Noon
Outreach - Rm. 407 Fee \$15

In-person Class ID 2168

Last day for refund: Sept. 20



The Experience of Egypt

Egypt is arguably the most fascinating ancient culture in the world, and certainly the longest. Let's visit this incredible land in the comfort of a Black Hawk classroom. We'll cover traveling there, whether on your own or on a tour, the major archaeological sites, the 3,100-year history of ancient Egypt and the other-world wonder of Egypt today, cruising the Nile, the lodgings and food, the do's and don'ts — all you need to make your experience of Egypt special, if you're planning a trip, or something to dream about if it's on your bucket list. The instructor is a published scholar and long-time lecturer in Egyptology.

1 Tues/1 Thurs. Sept. 24 & Sept. 26 10:00 a.m. - Noon
Outreach - Rm. 407 Fee \$21

In-person Class ID 2169

Last day for refund: Sept. 19

Central America

New

We will visit the Mayan ruins in Belize, Guatemala and the Yucatan, and take a boat to explore the jungle rivers alive with crocodiles and monkeys. Then we'll go to Costa Rica and Panama to plunge into the pristine natural beauty and culture of these lands — and more jungle. This is essentially a travelogue, but we go a bit more into the history and reality of these places than the typical tour does. It's another world down there, and yet so close, just think, we can be there in a few hours, or just a few minutes if we go via the Outreach Center!

1 Tues/1 Thurs. Oct. 1 & Oct. 3 10:00 a.m. - Noon
Outreach - Rm. 407 Fee \$21

In-person Class ID 2170

Last day for refund: Sept. 26



CommUniversity 2025

4 Sundays

Feb. 2, 9, 16, and 23

2:00 - 4:00 p.m.

CommUniversity is open to the Quad-Cities community (ages 18 and older). Learn from instructors from local academic institutions, religious organizations, and area professionals from a variety of fields.

For more information, contact:
Professional and Continuing Education (PaCE)
at 309-796-8223

www.bhc.edu/CU

Please Register Early!

Thinking about taking a PaCE class? Nothing cancels a class quicker than waiting until the last minute to register. Classes need a minimum number of participants in order for them to run. Please register early to help us avoid disappointing class cancellations.

**Seminars at Outreach Center,
301 Avenue of the Cities, East Moline**

Art History

Presenter: Dr. Annette LeZotte, Art Historian, Black Hawk College

Early Italian Renaissance Painting

New

This class will examine the painters who contributed to the foundation and growth of the Italian Renaissance style, including Giotto, Masaccio, Piero della Francesca and Sandro Botticelli.

3 Fridays Sept. 13 - Sept. 27 10:00 a.m. - Noon
Outreach - Rm. 407 Fee \$30

In-person Class ID 2160
Last day refund: Sept. 9

Devotional Art of the Middle Ages and Renaissance

New

This class will explore the types of art that were used to demonstrate piety and facilitate prayer during the 11th-16th centuries.

2 Thursdays Oct. 10 - Oct. 17 10:00 a.m. - Noon
Outreach - Rm. 407 Fee \$21

In-person Class ID 2165
Last day refund: Oct. 4

Still Life Painting

New

Were images of bowls of fruit and bouquets of flowers simply painted as pretty pictures, or did they have a deeper purpose and meaning? This class will examine the composition and symbolism of still life painting.

1 Thursday Nov. 14 10:00 a.m. - Noon
Outreach - Rm. 407 Fee \$15

In-person Class ID 2166
Last day refund: Nov. 8

Studies of the Parables of Jesus on the Kingdom of Heaven

New

Instructor: Rev. S. Hale

This class will help you understand some of the deeper meanings and implications of Jesus' Parables on the Kingdom of Heaven. You will be enabled to gain deeper insights to their meanings as they will be viewed in their original settings and their present-day implications. This class also will challenge you to articulate your understandings in terms and concepts that address present day situation. Join us as we explore historical context, learn about the translations from Hebrew and Greek, and analyze the metaphysical applications in these stories. *Please bring your own Bible to the class- all versions are welcome.*

4 Wednesdays Sept. 18 - Oct. 9 10:00 a.m. - Noon
Outreach - Rm. 406 Fee \$39

In-person Class ID 2167
Last day refund: Sept. 12

Virtual seminars -

All virtual sessions will be held via Zoom.

History

Presenter: Dr. Art Pitz, Black Hawk College professor emeritus

The Space Race - From Near to Far

New

There is an interesting history behind the competition between the United States and the Soviet Union during the Cold War era. You will recount the launch of Sputnik, the moon landing and the Apollo missions to examine scientific and political dimensions of the race to space. You will learn how these achievements reshaped international relations, inspired technological advancements, and fueled imaginations worldwide. This class will strengthen your understanding of the Space Race's enduring impact on science and the future of space exploration.

3 Tuesdays Sept. 3 - Sept. 17 10:00 a.m. - Noon
Virtual Class ID 2171 Fee \$30

Last day for refund: Aug. 28

The History and Highlights of the Vietnam War

New

This class provides a detailed examination of the Vietnam War, spanning its roots in colonial history to its lasting repercussions. You will dive into exploration and discussion on the major events, military strategies, and diplomatic choices that offer insights into the war, both domestically and internationally.

3 Tuesdays Oct. 1 - Oct. 15 10:00 a.m. - Noon
Virtual Class ID 2172 Fee \$30

Last day for refund: Sept. 25

Trials and Triumph of the Great Depression

New

Delve into the era of the 1930s, exploring both the harrowing challenges and the resilience that defined this period in history. Through a unique approach, you will examine economic, social and political dimensions, revealing the global impact of The Great Depression while also exploring the innovative ideas it spawned in response. You will analyze key events to gain insights into how societies navigated these hardships and ultimately shaped the modern world.

3 Wednesdays Oct. 30 - Nov. 13 10:00 a.m. - Noon
Virtual Class ID 2173 Fee \$30

Last day for refund: Oct. 24

Virtual classroom vs. online

- A virtual class provides real-time, online instruction. A student is responsible for the technology needed to attend the class.
- An online class provides online instruction but not in real-time. A student is responsible for the technology needed to complete the class.



Lifelong Learner Lunches

Vincent van Gogh's September Paintings

Presenter: Dr. Annette LeZotte, Art Historian

During the 1880s, Vincent van Gogh frequently spent the month of September studying and recording the objects and activities associated with the last days of summer and the first days of autumn. His fascination with this time of year resulted in groups of images depicting the bounties and labors of the harvest and the light and atmosphere of long summer evenings. Particular attention will be paid to one of van Gogh's most famous September paintings, Vincent's Bedroom in Arles, that is on view at the Art Institute of Chicago.

Date: Thursday, Sept. 5

Location: Quad City Botanical Center, 2525 4th Avenue, Rock Island, IL

Lunch: 11:30 a.m. with presentation to follow.

Fee: \$25 (Fee includes admission to the Botanical Center)

Last day to register/receive a refund: Aug. 28

In-Person Class ID 2174

Rock Island Arsenal: 150 Years of Innovation

Presenter: S. Patrick Allie, Director, Rock Island Arsenal Museum

Established by Congress in 1862, the Rock Island Arsenal has supported the U.S. military for more than 150 years. Over that time, the Arsenal has been called on time and time again to respond to the ever-changing needs of the U.S. soldier and has always answered the call. Come discover how constant innovation has supported our nation's military from the development of infantry equipment to ordnance systems to armor kits that saved the lives of thousands.

Date: Thursday, Oct. 3

Location: Quad City Botanical Center, 2525 4th Avenue, Rock Island, IL

Lunch: 11:30 a.m. with presentation to follow.

Fee: \$25 (Fee includes admission to the Botanical Center)

Last day to register/receive a refund: Sept. 25

In-Person Class ID 2175

Echoes from Riverside Cemetery

Presenter: Gena Schantz, Author, Local Historian

In any cemetery, there are stories, stories that tell about a community, its development and its people. Riverside Cemetery is no exception. As Moline's earliest cemetery, those who repose there are not only the leading figures in Moline's founding and development, but also the many men and women who lived and worked there from the city's inception until today. Beyond the most familiar stories like those of the Deere and Velie families, this program brings to life some of the stories that have been lost or nearly forgotten.

Date: Thursday, Nov. 7

Location: Quad City Botanical Center, 2525 4th Avenue, Rock Island, IL

Lunch: 11:30 a.m. with presentation to follow.

Fee: \$25 (Fee includes admission to the Botanical Center)

Last day to register/receive a refund: Oct. 30

In-Person Class ID 2176

Sounds of the Season **NEW LOCATION**

Our popular traditional holiday event returns this year to celebrate the season! Join us at The Stern Center to enjoy engaging live performances of holiday music. There will be door prizes and fun that you don't want to miss! **Please note** - There is ample street-level parking next to and near the Stern Center.

Date: Thursday, Dec. 12

Location: The Stern Center, 1713 3rd Ave, Rock Island, IL

Lunch: 11:30 a.m. with presentation to follow.

Fee: \$25

Last day to register/receive a refund: Dec. 4

In-Person Class ID 2177



If you require a gluten free or vegetarian option, notify the PaCE Department at 309-796-8223 before the last day to register for the lunch.

Classes at Black Hawk College - Community Education Center (CEC) 404 E. Third St., Kewanee, IL



Community Education Center (CEC) - Kewanee

Phlebotomy Technician

Instructor: K. Loibl

Train in the basic blood-drawing procedures for venipuncture and capillary puncture techniques. Understand the skills, knowledge and level of responsibility required to perform competently as entry-level phlebotomy/lab personnel.

Prerequisite: Current statement of good health from your physician and documented proof that you are free from active tuberculosis as documented by a negative QuantiFERON® - TB Gold test. These documents must be presented to the instructor during the first class. This test may be obtained from your physician's office or by visiting a Genesis Occupational Health Clinic. For clinic locations, go to: www.genesishealth.com/genesis-at-work/occupational-health/. Hepatitis B vaccinations are not required but strongly recommended.

You are required to perform 25 venipunctures and 5 capillaries. You will perform these skills in a phlebotomy practice lab setting, beginning with practice arms and then with real arms (students practice on one another) under instructor guidance and supervision.

Topics include:

- Handling, processing and documenting samples
- OSHA guidelines and safety rules
- Anatomy and physiology of the circulatory system
- Basic phlebotomy techniques
- Quality assurance and methods of quality control

Before the first class, purchase the required textbook at the Black Hawk College Bookstore in Building 1, 6600 34th Ave., Moline.

5 Mon./7 Wed. Sept. 4 - Oct. 16 4:30 - 8:00 p.m.*
 Kewanee CEC - Rm. 124 Tuition Fee \$765
 In-person Class ID 2178
Last day for refund: Aug. 28
(No class Oct. 14)

*The last class on Oct. 16 will meet from 4:30 - 6:00 p.m.

State of Illinois - Becoming a Substitute Teacher or Substitute Paraprofessional

Presented by Regional Office of Education - Bureau, Henry and Stark Counties

Staff from the Regional Office of Education will explain the process and requirements for becoming a substitute teacher or paraprofessional.

1 Thursday Sept 19 11:00 a.m. - Noon
 Kewanee CEC - Rm. 102 & Virtual Fee FREE
 In-person Class ID 2180
 Virtual Class ID 2179

The class is FREE; however, registration is required.

Conversational Spanish

Instructor: V. Montes

Whether students are interested in traveling, communicating with Spanish speakers, or pursuing further studies in the language, this class provides a solid foundation for continued language learning and cultural exploration. Join us on a journey to discover the beauty and richness of the Spanish language and culture!

4 Tues./4 Thurs. Sept. 3 - Sept. 26 5:00 - 7:00 p.m.
 Kewanee CEC - Rm. TBA Fee \$65
 In-person Class ID 2181
Last day for refund: Aug. 27

4 Tues./4 Thurs. Oct. 22 - Nov. 21 5:00 - 7:00 p.m.
 Kewanee CEC - Rm. TBA Fee \$65
 In-person Class ID 2182
Last day for refund: Oct. 16
(No class Nov. 5)

Accelerated Food Protection Manager Certification (with online exam)

Instructor: A. Phipps

If you know what is required of you as a Food Protection Manager, then this fast-paced class is for you. This program meets the class and exam requirements for the Food Protection Management Certification for Illinois and Iowa. The class and exam use ServSafe, which is ANSI-CFP accredited.

At the end of the class, you will take the ServSafe online exam and receive your results immediately. Certification is valid for five years after successful completion of the class and passing the exam.

Class will break for a 30-minute lunch on your own. You must bring a current photo ID to take the exam.

1 Friday Dec. 13 8:30 a.m. - 5:30 p.m.
 Kewanee CEC - Rm. 121 Tuition Fee \$140
 In-person Class ID 2183
Last day for refund: Dec. 11

BUSINESS TRAINING CENTER

Through the Business Training Center, we offer many learning opportunities and specialized training for both businesses and individuals.

For class details, visit www.bhc.edu/btc

FOR BUSINESSES

The Business Training Center specializes in customized contract employee development training that fits your specific business needs. Our goal is to help you build a higher level of performance in your organization by investing in your employees. Our clients recognize this as a valued community resource for consulting and training that is effective, well-designed, delivered by excellent instructors, and held conveniently at the clients' place of business or at a college facility.

Customized Training Course topics include:

- Computer Training
- Industrial & Quality Skills
- Leadership & Professional Development
- Manufacturing Processes
- Safety & OSHA Training

Call Julie Gelaude at 309-796-5715 for a consultation.

FOR INDIVIDUALS

If you would like training to improve your career skills, satisfy safety requirements for a current job, or start a new career, take a look at the classes we offer for individuals. From certified production and inventory management to welding, there are excellent options to explore.

- Business Writing
- Certified in Production and Inventory Management (CPIM)
- Flagger Certification
- Fork Truck Operator Safety and Driving Training
- OSHA Classes
- Truck Driver Training (CDL)
- Water Programs - Wastewater & Drinking Water
- Welding: Short-Term Training

HIGHWAY CONSTRUCTION CAREERS TRAINING PROGRAM

The Illinois Department of Transportation created this program to increase the number of minorities, women and disadvantaged persons working on IDOT projects. This 13-week class will cover math, job/life skills, blueprint reading, OSHA, stick welding, construction equipment operation, shop time and hands-on projects.

See page 40 for class details.

BTC Registration Information

Address:

Business Training Center (BTC)
Black Hawk College Bldg. 1 - Balcony
6600 34th Avenue, Moline, IL 61265

Business Hours:

Monday - Friday 8:00 a.m. - 4:30 p.m.

How to Register for BTC Classes

Online Registration - Visit www.bhc.edu/btc

By Phone - Call 309-796-5718 during business hours. Credit card payment is required.

By Mail - Send your completed registration form and full payment to the above address. *Use the registration form on page 43.*

By FAX - Fax completed registration form to 309-796-5261. Credit card payment is required.

Please do not email your registration form to BHC staff members.

Student Class Eligibility - Who Can Enroll

- Enrollment is open to anyone 18 years of age or older unless otherwise indicated in the description.
- Under certain circumstances, a student 17 years of age may enroll with special permission from the Director of the Business Training Center.
- Any questions, please call 309-796-5718.

Refund Policy

- Withdrawals must be completed by phone to the Business Training Center (BTC) Department at 309-796-5718.
- Refunds will only be issued if the student withdraws by the refund date indicated for the respective class.

Cancellation Policy

Without incurring obligation, Black Hawk College reserves the right to:

- Cancel classes due to insufficient enrollment.
- Change the time, date or place of class.
- Make other revisions in course offerings which become necessary.

In case of severe weather or emergency, classes may be postponed.

Announcements will be broadcast on local TV/radio stations, www.bhc.edu, and Facebook.



Welding Class Testimonial

“The instructors were very good at wording/describing instructions, giving helpful advice, and making me even more confident in the field I chose to pursue. Will definitely recommend this course to peers.”

www.bhc.edu/btc

Welding

PRODUCTION MIG WELDING

This is a 140-hour Production MIG Welding class designed to train individuals on how to work as a welder in a production setting. The first 25 hours are dedicated to gases, symbols, blueprints, math, and safety. The remaining 115 hours of class time are conducted in a weld lab area which involves hands-on experience with MIG Welding and the demonstration of proper use of materials. You must be in attendance and participate 95% of the time in order to receive a certificate from Black Hawk College.

*MIG Welding Equipment Required:

Welding Hood, Welding Jacket, Safety Glasses, MIG Welding Gloves (purchase 3 pair), Welding Banie, Steel Toed Shoes, MIG Gun Pliers (Welper-Blue Handle) and a padlock for your locker. Clothing must be free of tears and rips.***Equipment is purchased by the student.**

Cost for each class is \$2,250 (class fee includes books)

These classes do not qualify for financial aid.

Monday - Friday, August 12- September 19

8:00 a.m. - 1:00 p.m. Class ID 1837, 1838

4:00 - 9:00 p.m. Class ID 1840, 1841

(No refunds after July 30)

(No class on Sept. 2)

Monday - Friday, September 23 - October 31

8:00 a.m. - 1:00 p.m. Class ID 1843, 1844

4:00 - 9:00 p.m. Class ID 1845, 1846

(No refunds after Sept. 9)

(No class on Oct. 14)

WELDING PRACTICE

- Are you testing for a welding job?
- Do you want to refresh your welding skill?
- Do you have a particular weld you need to practice?

The BHC Weld Lab in Moline is available to you for practice. A qualified instructor will work with you one-on-one.

Here is what you do:

Call the Business Training Center at 309-796-5718 at least TWO days in advance and schedule a minimum of two hours of practice.

- \$50 per hour for BHC welding graduates
- \$100 per hour for all others

Non-refundable fees are due at the time of scheduling. Questions? Call 309-796-5718.

****NOTE:** Online registration for this class is not available. Please call 309-796-5718 or email Christi Hughes at hughesc@bhc.edu to register.

Payment can be made via credit card, check, or company approved invoicing.

REGISTER FOR BTC CLASSES

By mail or in-person:

(Use the registration form on page 43)

Black Hawk College

Business Training Center (Bldg. 1, Balcony)

6600 34th Avenue, Moline, IL 61265

Credit/Debit card is required for the following:

By Phone: 309-796-5718 **FAX:** 309-796-5261

Online: www.bhc.edu/btc/

Water Program

BEGINNING DRINKING WATER CLASS C AND D

Instructor: Jason Upton

Instruction will be live via Zoom.

This class prepares individuals for certification testing as a Class C and D Public Water Supply Operator. This class can also be taken to obtain continuing education credits for Class A and B certificate holders. Subjects include:

- Well and distribution system operation and maintenance
- Basic water flow hydraulics
- Chemical dosage mathematics
- Environmental Protection Agency laws
- Chlorination and fluoridation

Following class, students are responsible for scheduling their own exam for the Drinking Water Operator Certificate through the Illinois EPA.

11 Mondays Sept. 9 - Dec. 2 6:00 - 9:00 p.m.
Virtual Class ID 1902 Tuition Fee \$575

(No refunds after Sept. 2)

(No class on Oct. 14 and Nov. 11)

Fee includes the book and shipping.

ADVANCED DRINKING WATER CLASS A AND B

Instructors: Bob Bohannon

Instruction will be live via Zoom.

This course covers a majority of the significant procedures and concepts related to the operation and maintenance of Illinois Class A and Class B public water supply operations and will prepare students for the Class A and Class B water operators' IL EPA exam and certification. Students must meet specific experience, education, and examination requirements in order to qualify for certification. Eligibility requirements can be found on this website:

<https://epa.illinois.gov>

Following class, students are responsible for scheduling their own exam for the Advanced Drinking Water Operators Certificate through the Illinois EPA.

13 Tuesdays Sept. 10 - Dec. 3 6:00 - 9:00 p.m.
Virtual Class ID 1903 Tuition Fee \$590

(No refunds after September 2)

Fee includes the book and shipping.

Wastewater Testimonial

"The Wastewater course through Black Hawk College was a great experience and helped me a lot to understand not only the material, but gave me the extra boost to pass my Class 4 exam." - Joey R.

BEGINNING WASTEWATER CLASS 3 AND 4

Instructor: Lisa Perry

Instruction will be live via Zoom.

This course will help prepare you for the Class 3 and Class 4 wastewater operators' state exam and IL EPA certification. Applicants must meet specific experience, education, and examination requirements in order to qualify for certification. You will earn three months of on-the-job credit by completing this class and gain confidence in your abilities as you take this first step in moving up in this vital field.

Topics include:

- Introduction to wastewater
- Collection systems
- Lift stations
- Flow measurement
- Stabilization ponds
- Sampling and laws governing treatment plants
- Chlorination

Following class, students are responsible for scheduling their own exam for the Wastewater Operation Certificate through the Illinois EPA.

11 Tuesdays Sept. 10 - Nov. 19 6:00 - 9:00 p.m.
Virtual Class ID 1904

There are two fees:

Tuition Fee \$480 Book & Shipping \$115

(No refunds after September 2)

****NOTE:** Online registration for this class is not available. Please call 309-796-5718 or email Christi Hughes hughesc@bhc.edu to register.

ADVANCED WASTEWATER CLASS 1 AND 2

Instructor: Lisa Perry

Instruction will be live via Zoom.

This course will help prepare you for the Class 1 and Class 2 Wastewater Operator state exam. Eligibility requirements can be found on this website: <https://epa.illinois.gov>.

Topics that will be covered in class include:

- Activated Sludge
- Chemical Addition
- Digester
- Primary Treatment
- Pumps and Pumping
- Tertiary Treatment

Following class, students are responsible for scheduling their own exam for the Wastewater Operator Certificate through the Illinois EPA.

11 Thursdays Sept. 12 - Nov. 21 6:00 - 9:00 p.m.
Virtual Class ID 1905

There are two fees:

Tuition Fee \$480 Book & Shipping \$115

(No refunds after September 5)

****NOTE:** Online registration for this class is not available. Please call 309-796-5718 or email Christi Hughes at hughesc@bhc.edu to register



Business Writing

BUSINESS WRITING

Instructor: Betsy McKnight Latko

Instruction will be live via Zoom.

With the rise of remote work and fewer in-person interactions in the workplace, written communication is more important than ever! In this interactive session you will work on developing confidence in writing professional communications so that the reader can accurately interpret the message that the writer intended to send. Throughout this three-hour workshop participants will focus on:

- Identify characteristics of effective business writing
- Discuss the importance of following the four Cs
- Practice and discuss ways to eliminate excess wording, improve tone, and correct punctuation
- Discuss the impact of tone on the reader and revise wordy sentences
- Discuss situations which are appropriate and inappropriate for email
- Review guidelines for writing an effective email
- Apply learning by critiquing and revising a document

1 Tuesday Sept. 10 9:00 a.m. - Noon
Virtual Class ID 2026 Fee \$235
(No refunds after Sept. 6)

1 Wednesday Oct. 23 9:00 a.m. - Noon
Virtual Class ID 2027 Fee \$235
(No refunds after Oct. 16)

Virtual classroom

A virtual class provides real-time, online instruction. Students are responsible for the technology needed to attend the class.

Production and Inventory Management

CERTIFICATE IN PRODUCTION AND INVENTORY MANAGEMENT

Instructor: Karen Schiebout

Instruction will be live via Zoom

Prepare for your APICS CPIM exam with expert guidance! The APICS Certified in Planning and Inventory Management (CPIM) provides a comprehensive body of knowledge, best practices, and standards to allow candidates to better respond to supply disruptions, respond to demand variations and manage supply chain risk. Earning the APICS CPIM demonstrates mastery of an organization's internal operations and an in-depth understanding of materials management, master scheduling, forecasting, production planning and how it applies across the extended supply chain.

Start your journey now by registering for the virtual CPIM prep course, which will take place from September to December. This class includes expert guidance, and the APICS CPIM Learning System.

15 Wednesdays Sept. 4 - Dec. 18 6:00 - 9:00 p.m.
Virtual Class ID 2097 Fee \$5,000

(No class on November 27)

(No refunds after August 28)



REGISTER FOR BTC CLASSES

By mail or in-person:

(Use the registration form on page 43)

Black Hawk College
Business Training Center (Bldg. 1, Balcony)
6600 34th Avenue, Moline, IL 61265

Credit/Debit card is required for the following:

By Phone: 309-796-5718 **FAX:** 309-796-5261

Online: www.bhc.edu/btc/

OSHA & Safety

FORK TRUCK OPERATOR SAFETY AND DRIVING TRAINING (4 HOURS)

Training Provider: H. Long / S. Goke / P. Ericson

This course meets the training requirements for OSHA standard 29 CFR 1910.178. The training consists of classroom instruction that covers the content of the OSHA standard, types and characteristics of forklifts, pre-operation inspections, basic driving, stability and load handling, fuels, batteries, and attachments. Driving practice and performance evaluation follows classroom instruction. The college will issue a Certificate of Completion.



BHC Industrial Training Lab Extension Center (ITLEC)

ClassID	Day	Date	Time	Fee
1814	Thurs.	Aug. 1	8:00 a.m. - Noon	\$130
1817	Fri.	Aug. 16	Noon - 4:00 p.m.	\$130
1836	Thurs.	Sept. 5	Noon - 4:00 p.m.	\$130
1839	Wed.	Sept. 25	8:00 a.m. - Noon	\$130
1842	Thurs.	Oct. 10	Noon - 4:00 p.m.	\$130
1847	Wed.	Oct. 23	8:00 a.m. - Noon	\$130
1848	Thurs.	Nov. 7	Noon - 4:00 p.m.	\$130
1849	Tues.	Nov. 19	Noon - 4:00 p.m.	\$130

***Dates/time are subject to change as needed.**

Fork Truck Class location: BHC Industrial Training Lab Extension Center (ITLEC), 3901 25th Street, Moline, IL (across from Courtesy Car City)

BHC Welding and Skilled Trades Center (WSTC-EC)

ClassID	Day	Date	Time	Fee
1815	Wed.	Aug. 28	8:00 a.m. - Noon	\$130
1816	Tues.	Sept. 17	8:00 a.m. - Noon	\$130
2095	Wed.	Oct. 9	8:00 a.m. - Noon	\$130
2096	Tues.	Nov. 5	8:00 a.m. - Noon	\$130

***Dates/time are subject to change as needed.**

Class location: BHC Welding and Skilled Trades Center (WSTC-EC), 520 E. Third St., Kewanee

Please register for any class a week in advance.

To register, call Christi Hughes at 309-796-5718 or email hughesc@bhc.edu You can also register online at www.bhc.edu/btc/

Refund Policy for Fork Truck Classes

See the website, www.bhc.edu/btc/ for Fork Truck class refund dates or withdraw at least five business days prior to the start of class. Call 309-796-5718 to withdraw.

OSHA 10-HOUR GENERAL INDUSTRY TRAINING

Instructor: Brinson Kinzer

Participants will learn the major provisions of the Occupational Safety and Health Act with an emphasis on hazard identification, avoidance, control, and prevention.

Participants will learn how to utilize the 29 CFR 1910 OSHA Regulations Manual for the workplace and gain an in-depth understanding of the inspection and citation process. Broader topics of discussion include: working and walking surfaces, emergency plans and exit routes, safety data sheets and labeling program, electrical safety, personal protective equipment, hazard communication, lockout/tagout, machine guarding, record keeping, and other topics as required. Upon completion, the OSHA 10-Hour General Industry card will be issued.

1 Thursday Oct. 17 8:00 a.m. - 4:00 p.m.
1 Friday Oct. 18 8:00 a.m. - Noon
Bldg. 1 - Rm. B13 Tuition Fee \$595

In-person Class ID 2035

The Oct. 17 class will break for a 30-minute lunch on your own. Break times are also built into the day. (No refunds after Oct. 10)



OSHA 30-HOUR GENERAL INDUSTRY TRAINING

Instructor: Brinson Kinzer

The OSHA 30 Hour General Industry Outreach training program is designed for individuals who work in the general industry. This includes foremen, supervisors, safety directors, and other professionals who are responsible for worker safety on sites.

What is OSHA 30 General Industry Training?

The OSHA 30 program is designed to give students an extensive overview of OSHA compliance issues. This includes an overview of common hazards in the workplace, OSHA regulations, and the role of employers in employee safety and worker rights. Students will also learn how to recognize hazards, prevent them, and avoid them. Upon completion, the OSHA 30-Hour General Industry card will be issued.

Mon. - Thurs. Oct. 7 - Oct. 10 8:00 a.m. - 4:30 p.m.
1 Friday Oct. 11 8:00 a.m. - Noon
Bldg. 1 - Rm. B13 Tuition Fee \$1,495

In-person Class ID 2036

The Oct. 7-10 classes will break for a 30-minute lunch on your own. Break times are also built into the day. (No refunds after Sept. 30)

Flagger Certification

FLAGGER CERTIFICATION

Instructor: Matt Boman

Earn IDOT-and-OSHA required National Safety Council (NSC) certification by completing the NSC Work Zone Flagger program. This program is four hours and meets federal industry guidelines by incorporating classroom instruction, hands-on training, and a skills test. Objectives of the program include education to provide safe passage of traffic through, and around, temporary traffic control work zones.

Participants will learn:

- Key flagging procedures
- Critical do's and don'ts for flaggers
- How to keep themselves, roadway users, and their crew safe

1 Thursday Sept. 5 8:00 a.m. - Noon
ITLEC

In-person Class ID 2028 Fee \$150
(No refunds after Aug. 29)

1 Saturday Sept. 14 10:00 a.m. - 2:00 p.m.
ITLEC

In-person Class ID 2029 Fee \$150
(No refunds after Sept. 9)

Class Location: Black Hawk College Industrial Training Lab Extension Center (ITLEC), 3901 25th St., Moline, IL



160 Driving Academy partners with Black Hawk College

Train to earn your Class A Commercial Driver's License (CDL) and prepare for a career in the trucking industry, one of the fastest growing industries in the country. This course is designed for individuals with little or no commercial driving experience.

After successful completion of the four-week course, you will take the State of Illinois Class A test. With successful passing of the test, you will receive the Illinois Commercial Driver's License from the Secretary of State, a certificate from 160 Driving Academy and recognition from Black Hawk College.

CLASSES BEGIN EVERY MONDAY ALL YEAR LONG

The course runs Monday - Friday, 8 am - 4:30 pm for 4 weeks. Classes are held at 160 Driving Academy, 1530 46th Ave., Ste 2B, Moline IL.

Cost of the program:

- Iowa resident total is \$5,157.00. This includes cost of permit (CLP), drug screen, DOT physical, and CDL test.
 - Illinois resident total is \$5,195.00. This includes cost of permit (CLP), drug screen, DOT physical, and CDL test.
- Financial assistance may be available through grants, loans and discounts based on eligibility.

For more information, call Christi at 309-796-5718.

AmericanJobCenter[®]
Employment and Training Scholarships

<https://theamericanjobcenter.org>
Opportunity@AmericanJob.Center
309-429-6429



Construction Training

HIGHWAY CONSTRUCTION CAREERS TRAINING PROGRAM (HCCTP)

Paul Fessler, Program Manager

The Illinois Department of Transportation created this program to prepare people to work in the building trades and to increase the number of minorities, women and disadvantaged persons working on IDOT projects.

This full-time, 13-week class covers math, job/life skills, blueprint reading, OSHA, stick welding, construction equipment operation, shop time and hands-on projects.

There is no cost to the program. Participants receive a stipend of \$15 per hour. They learn essential skills, with the goal of applying for and obtaining an apprenticeship in the building trades.

Requirements: seeking work in the construction trades, 18 years or older, high school diploma or GED, valid driver's license, drug-free (tested).



"My whole life, all I've ever wanted to do was construction. HCCTP helped me live my dream!"
-Sonia Shepard

Sonia, Class 5, now a journey person in Carpenters Local #4. (Sonia is seen working on the I-74 bridge in Moline.)

HCCTP graduates are working in these trades:

- Carpenters
- Laborers
- Cement masons
- Plumbers
- Painters
- Insulators
- Ironworkers
- Millwrights
- Operating engineers
- Sprinkler Fitters
- Sheet metal workers
- Electrical workers



Class starts on August 12

The application process requires several steps, beginning with attending an orientation session. Call Paul Fessler at 309-796-5729 for orientation dates and times.

All orientations are held at Black Hawk College, Bldg. 1, Rm. B-13, 6600 34th Ave., Moline, IL

Register online at www.bhc.edu/hcctp or call Paul Fessler at 309-796-5729.



Black Hawk College
FOUNDATION

INVESTING IN HUMAN POTENTIAL

foundation.bhc.edu

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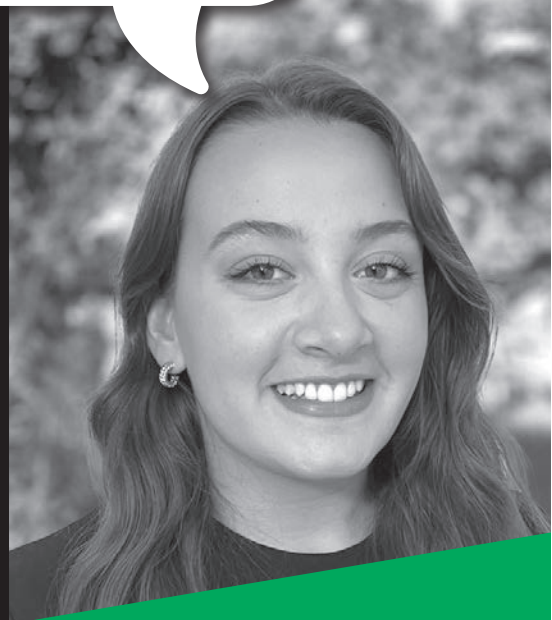


to stay informed about what is happening on
and around campus.

For more information, call 309-796-5052.

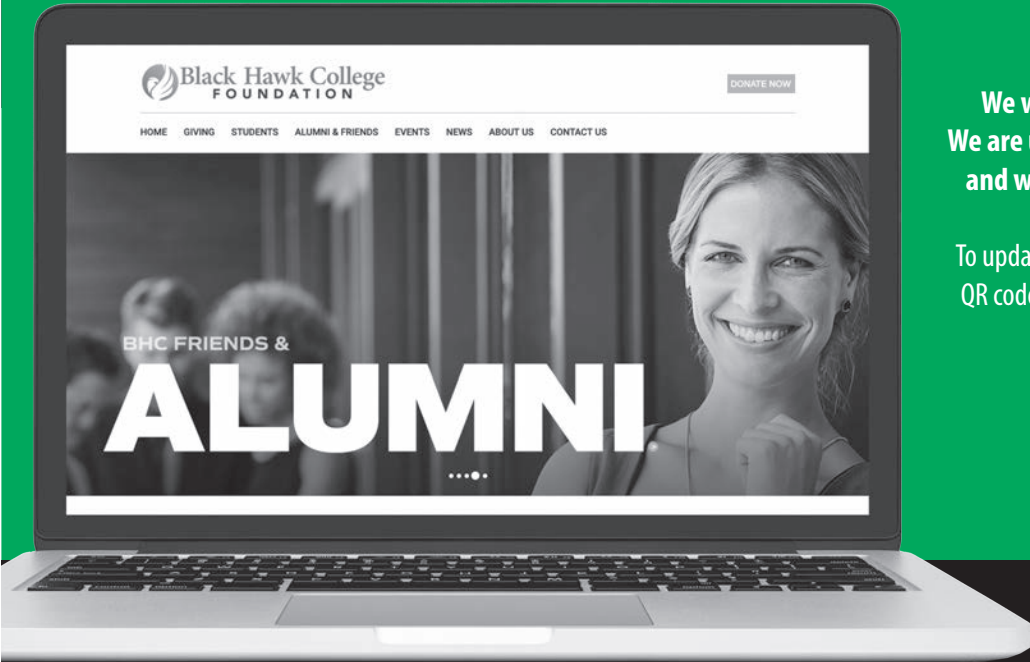
"I am an aspiring singer and have been in theater and chorus since I was a little kid. This scholarship is important to me because it helps fund my schooling to earn my Associates Degree. This scholarship is really helping me fund my dreams."

- Samantha Hofstetter
Roger A. Perley Memorial Scholarship recipient



We want to connect with you!
We are updating our alumni records
and would like to hear from you.

To update your alumni profile, scan the
QR code or visit foundation.bhc.edu.



Registration Information

Address:

Professional and Continuing Education (PaCE)
Black Hawk College - Outreach Center
301 Avenue of the Cities, East Moline, IL 61244

Business Hours:

Monday - Thursday 8:00 a.m. - 5:00 p.m.
Friday 8:00 a.m. - 4:30 p.m.

How to Register for PaCE Classes

Online Registration - Visit www.bhc.edu/pace

By Phone - Call 309-796-8223 during business hours. Credit card payment is required.

By Mail - Send your completed registration form and full payment to the above address.

By FAX - Fax completed registration form to 309-796-8282. Credit card payment is required.

Please do not email your registration form to BHC staff members.

Fees

- Full payment of fees is due at the time of registration.
- Make checks payable to **Black Hawk College**.

Hawk's Hub (Bookstore) 309-796-5500
Building 1, Lower Lobby, 6600 34th Ave., Moline

Monday - Friday 8:00 a.m. - 5:00 p.m.

For more information go to www.bhc.edu/bookstore

Equal Opportunity Notification

Black Hawk College will make all educational and personnel decisions without regard to race, color, religion, gender, sexual orientation, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or status as a disabled veteran or Vietnam era veteran, except as specifically exempted by law. Coordinator for compliance is the Director of HR. Located in Building 1, Room B7. Phone 309-796-5222 or email hr@bhc.edu.

Resources for Students with Disabilities

The information contained in this publication is available in alternative formats upon request. A one-week advance notice of accommodation needs is recommended. If you will need accommodations due to a disability (e.g. Sign Language Interpreter, special seating) to participate in any BHC activity or program, please contact Disability Resources & Access (309) 796-5900.

Student Class Eligibility - Who Can Enroll

- Enrollment is open to anyone 16 years of age or older unless otherwise indicated in the description.
- Under certain circumstances, a student 15 years of age or younger may enroll with special permission from the instructor.
- Any questions, please call 309-796-8223.

Refund Policy

- Withdrawals must be completed by phone to the Professional and Continuing Education (PaCE) Department at 309-796-8223.
- Refunds will only be issued if the student withdraws by the refund date indicated for the respective class.

Cancellation Policy

Without incurring obligation, Black Hawk College reserves the right to:

- cancel classes due to insufficient enrollment.
- change the time, date or place of class.
- make other revisions in course offerings which become necessary.

In case of severe weather or emergency, classes may be postponed.

Announcements will be broadcast on local TV/radio stations, www.bhc.edu, and Facebook.

The College is Closed the Following Days:

September 2 - Labor Day

October 14 - Indigenous Peoples' Day

November 5 - Election Day Holiday

November 11 - Veteran's Day

November 28 & 29 - Thanksgiving Recess

December 24 - January 1 - Holiday Recess

Facility Locations

www.bhc.edu/about-us/maps-locations/

- **Black Hawk College - Outreach Center (Outreach)**
301 Avenue of the Cities, East Moline
- **Black Hawk College (Bldg. 1, 3, 4, and HSC)**
6600 34th Avenue, Moline
- **Black Hawk College Adult Learning Center (BHC ALC)**
4610 Black Hawk Commons Drive, Rock Island
- **Black Hawk College - Community Education Center (CEC)**
404 E. 3rd St., Kewanee

Other Locations:

- **Quad City Botanical Center**
2525 4th Ave., Rock Island
- **The Stern Center**
1713 3rd Ave., Rock Island



Credit Card # _____ Exp. Date _____ Security # _____
Month Year (Code on back of the card)

Cardholder information needed if different than below.

Name on Card _____ Email _____
 Phone # _____ Address _____

Social Security # or Student ID: _____

Birth Date: ____/____/____ Male ____ Female ____ Gender Neutral ____

Name: _____
(Last) (First) (Middle Initial)

Home Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

<u>Class ID</u>	<u>Class Title</u>	<u>Amount Due</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date: _____ Rec'd By: _____ Processed: _____
 Cash: _____ Check# _____ Charge: _____

Total Due

Hispanic or Latino Ethnicity: Yes No

Race: (choose one or more):

- (20) American Indian/Alaskan Native
- (10) Asian
- (30) Black or African American
- (70) Native Hawaiian/Pacific Islander
- (50) White
- (60) Choose Not to Respond

Student Intent: (Check one)

- (01) Prepare for new or first occupational career
- (02) Improve present occupational skills
- (03) Explore courses to decide on a career
- (05) Remedy basic skills deficiencies
- (06) Pursue non-career, personal interests
- (08) Other or unknown

Highest Degree Previously Earned:

- (30) GED
- (35) High School Diploma
- (39) Some college (No degree)
- (40) Certificate
- (45) Associate Degree
- (50) Bachelors Degree
- (60) Masters Degree
- (70) First Professional Degree
- (80) Doctorate Degree
- (85) Other
- (90) None

Employment Status:

- (01) Full Time - 40 hrs or more
- (02) Part Time - over 15 hrs/week
- (03) Part Time - 15 hrs or less/week
- (04) Homemaker
- (05) Unemployed
- (06) Retired/Other



Credit Card # _____ Exp. Date _____ Security # _____
Month Year (Code on back of the card)

Cardholder information needed if different than below.

Name on Card _____ Email _____
 Phone # _____ Address _____

Social Security # or Student ID: _____

Birth Date: ____/____/____ Male ____ Female ____ Gender Neutral ____

Name: _____
(Last) (First) (Middle Initial)

Home Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

<u>Class ID</u>	<u>Class Title</u>	<u>Amount Due</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date: _____ Rec'd By: _____ Processed: _____
 Cash: _____ Check# _____ Charge: _____

Total Due

Hispanic or Latino Ethnicity: Yes No

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- (20) American Indian/Alaskan Native
- (10) Asian
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BLACK HAWK COLLEGE
6600 34TH AVE
MOLINE IL 61265-5899

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Professional and Continuing Education

Look inside for a list of our upcoming classes.

Visit our website: www.bhc.edu/pace.



Welcome to Black Hawk College Professional and Continuing Education (PaCE)!

In this schedule, there are classes offered as in person, virtual and online.

In-person classes provide traditional on-site instruction. A student registering for an in-person class attends the class at the location listed and at the designated date(s) and time(s).

The virtual classroom provides real-time, live instruction similar to an in-person class but the scheduled class is conducted online. A student registering for a virtual class attends the class online at the designated date(s) and time(s). Classes are not recorded to be viewed at a later time. A student is responsible for the technology needed to attend a class virtually, which includes a desktop computer, laptop, tablet or iPad, internet connection, a webcam, speakers or headphones, and a microphone. Once registered for a virtual class, a student will receive further instructions by email on how to attend the class.

A student registering for an online class will receive online instruction but not in real time and does not need to attend the class at a designated date and time. A student is responsible for the technology needed to complete a class online, which includes a desktop computer, laptop, tablet or iPad, and an internet connection.

Find your class inside!



CommUniversity 2025

4 Sundays

Feb. 2, 9, 16, and 23

2-4 p.m.

**For more information, contact:
Professional and Continuing Education (PaCE)
at 309-796-8223 or visit www.bhc.edu/cu.**